



KERSHAW COUNTY SHERIFF'S OFFICE

SHERIFF LEE BOAN

Freedom of Information Act Request Form

Requestor: _____ Phone: _____

Address: _____

Email: _____

Pursuant to S.C. Code Section §30-3-40, the South Carolina Freedom of Information Act (SC FOIA) I am requesting copies of the following public records:
(Note: Data recorded by a body-worn camera is not a public record subject to disclosure under the Freedom of Information Act. S.C. Code Ann. §23-1-240(G) (1).)

Records Sought: (Please be as SPECIFIC as possible-include any names, addresses, dates of births, case numbers if known, specific dates and/or date range, type of report, etc.)

Case/Report #: _____

Pursuant to SC Code Section 30-2-50, obtaining or using public records under the Freedom Information Act for the commercial solicitation of any person in this State is prohibited by law and subject to criminal penalty. No person or private entity shall obtain or distribute personal information obtained from a public record for commercial solicitation.

<p style="text-align: center;"><u>Fee Schedule:</u></p> <p>\$15.00 per hour for search, retrieval and redaction</p> <p>\$5.00 for each incident report</p> <p>\$10.00 per CD/DVD</p> <p>Method of Payment: Cashier's Check or Cash</p>	<p style="text-align: center;"><u>Return Request in Person, Via U.S. Mail or by Email to:</u></p> <p style="text-align: center;">Kershaw County Sheriff's Office</p> <p style="text-align: center;">ATTN: FOIA Officer</p> <p style="text-align: center;">821 Ridgeway Road/ PO Box 70 Lugoff, SC 29078</p> <p style="text-align: center;">Email: KCSO@kershaw.sc.gov</p>
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Signature

Date