



Annual Budget
Fiscal Year
2009-2010

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Kershaw County Annual Budget

Fiscal Year 2009 - 2010

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Ordinance No. 141.2009 - Budget

AN ORDINANCE TO PROVIDE BUDGET APPROPRIATIONS FOR COUNTY ORDINARY PURPOSES AND SPECIAL PURPOSE DISTRICTS IN THE COUNTY OF KERSHAW FOR THE FISCAL YEAR BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010.

WHEREAS, the Budget Appropriations are adopted respectively by purpose; and,

PROVIDED that all taxes shall be collected by the County Treasurer of Kershaw County as provided by law for the collection of County Ad Valorem Taxes and to be distributed by the said County Treasurer in accordance with the provisions of this Ordinance and other appropriation ordinances hereafter passed by the County Council of Kershaw County.

WHEREAS, the Budget for the County of Kershaw, inclusive and combined of the projected revenues from any sources, the operating and capital expenditures for any department/agency of the County of Kershaw as designated herein to receive and expend such funds, is hereby declared to be a part thereof this Ordinance and is attached hereto; and,

WHEREAS, any agency designated to receive lump sum contributions may receive same on a quarterly basis, but such funds shall only be forwarded to such agency in a manner corresponding to the actual revenue flow to the County's General Fund, such determination to be made jointly by the County Finance Director and the County Administrator, in order to prevent, if possible, the County of Kershaw from borrowing funds to meet these demands.

WHEREAS, the procedures attached hereto entitled, Administrative Policies and Procedures shall hereby be declared to be a part thereof this Ordinance and shall be followed during the implementation of the Fiscal Year 2009-2010 Budget for the County of Kershaw.

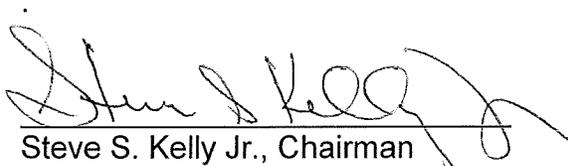
WHEREAS, it is hereby declared to be the intention of the Kershaw County Council if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance since the same would have been enacted by the Kershaw County Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section; and

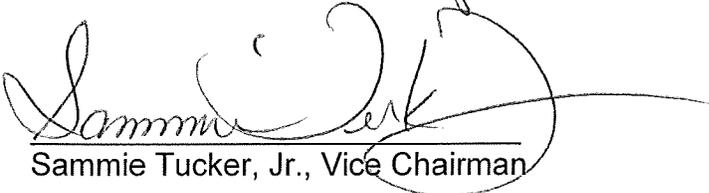
WHEREAS, the rates and fees attached hereto entitled, Kershaw County Rates and Fees, shall hereby be declared to be part thereof this Ordinance and shall be followed during implementation of the Fiscal Year 2009-2010 Budget for the County of Kershaw.

WHEREAS, the disbursement schedule for State Accommodations Tax attached hereto entitled, Disbursement Schedule for Accommodations Tax, shall hereby be declared to be a part thereof this Ordinance and shall be followed during the implementation of the Fiscal Year 2009-2010 Budget for the County of Kershaw.

WHEREAS, any prior Ordinance or any section, paragraph, sentence, clause, or phrase of any prior Ordinance or Ordinances of Kershaw County that may be in conflict with this Ordinance are hereby declared to be invalid.

ADOPTED this 23rd day of June, 2009


Steve S. Kelly Jr., Chairman


Sammie Tucker, Jr., Vice Chairman

ATTEST:


Merri Seigler, Clerk to Council

Introduced: 05/12/2009

Second Reading: 05/23/2009

Public Hearing: 06/23/2009

Final Reading: 06/23/2009

Administrative Policies and Procedures

Section 1

The County Administrator shall be responsible for the administration of the County Budget following its adoption. No expenditures can be made for capital items not designated in the budget, unless the County Administrator approves said expenditures.

Section 2

Kershaw County Council is hereby charged with additional responsibility for developing fiscal procedures and reporting systems whereby funds are received, safely kept, allocated and disbursed as referenced by Section 4-9-30 of the 1976 Code of Laws of South Carolina, as amended. In keeping with the above, the Treasurer's Office and Finance Office shall utilize the accounting system adopted by the County Council, and all revenues and disbursements shall be properly coded.

Section 3

The County shall provide for an independent annual audit of all financial records and transactions of the County. The report of the audit shall be made available for public inspection, upon acceptance by County Council.

County Council hereby reserves the right to require an audit from any agency receiving county appropriations or direct assistance which shall be made by a Certified Public Accountant or a firm of such accountants who have no personal interest, direct or indirect, in the fiscal affairs of County Government. All agencies receiving direct assistance from Kershaw County shall be required to submit an audit report or a CPA prepared financial compilation to the County Administrator or County Finance Director no later than October 15th for the previous year of operations specifying the use of county funds.

Section 4

Any and all rents, fees, and unanticipated revenues regardless of source, received by the county must be credited to the General Fund of the County, and shall not be viewed as revenues for the departments generating said revenue. The only exceptions being those funds which are received and mandated by State Law, Federal Law, or grant source that requires funds to be deposited in a separate account for a specific purpose.

Section 5

The County Treasurer is hereby authorized by County Council under Section 6-5-20 of the 1976 South Carolina Code of Laws, as amended to invest all available funds accruing in the South Carolina Local Government Investment Pool or in the manner most advantageous to the County within the guidelines of Section 6-5-10 of the 1976 South Carolina Code of Laws, as amended.

Section 6

Fund transfers within a department must be authorized by the County Administrator. County Council may increase or decrease the total budgeted appropriations by adopting supplemental appropriation ordinances during the year and shall cite the source of revenues and the item of expenditure in same.

County Council may borrow such funds as are necessary pledging the full faith and credit of the County within the limitations established in Article X Section 14 of the Constitution of the State of South Carolina. Such borrowing shall be authorized by an ordinance stating the specific purposes for the borrowed funds.

County Council may borrow such funds as are necessary pledging specific revenue source(s) of the County but such borrowing shall be authorized by an ordinance stating the specific purposes as well as the source of revenue(s).

In order to expedite the process of issuing a Tax Anticipation Note (TAN), County Council hereby authorizes the County Administrator, County Treasurer, and County Finance Director to enter into a TAN not exceeding \$3,000,000, if needed, to fund County Operations from the beginning of the Fiscal Year until tax revenues are received. This borrowing would be short term and payable in full ninety (90) days after January 15th. In the event this was to transpire, County Council would approve, by resolution, the terms and conditions of such issue.

Section 7

All department heads and elected officials charged with administrative duties shall utilize the accounting system, financial procedures and Procurement Code adopted by the County Council.

Section 8

- A. New positions: In order to minimize personnel costs for the fiscal year July 1, 2009 and ending June 30, 2010, only the Kershaw County Council shall approve the addition of new positions. Based upon the availability of funds or the lack thereof, the Administrator may impose a hiring freeze on any and all positions ordered necessary. Positions vacated for any reason shall continue to be unfilled until the payout for annual leave has been

satisfied in that department's personnel budget unless deemed a vital position and approved by the County Administrator to be filled.

- B. Drug and Alcohol Testing: All applicants are to be given a drug-alcohol screening as part of the pre-employment application. Any offer of employment is contingent upon the applicant's screening results, which must be negative. An applicant with a positive screening result must wait for a period of 90 days before reapplying for a position with the County. The applicant cannot be placed on the County's payroll until the results are reported to the County's Personnel Department.
- C. Hours of Employment: Each employee is subject to being required to work as needed to provide services, and all or no days of the week. No employee is entitled to compensatory leave or compensatory time off.

All employees are considered to be primarily employees of Kershaw County. The county does not discourage other part-time employment, but reserves the right at any time to have the employee end the secondary employment if it adversely affects the employee's ability to perform their duties.

- D. Lay Off or Shut Down: The preceding paragraph also means that all employees are on notice that Kershaw County may at any time lay off one or more employees or may shut down its operations temporarily or permanently, totally or partially.
- E. Suspension and Termination: An employee may be suspended or terminated with or without cause and at the time of his/her notice of suspension or termination his/her tentative schedule of hours to be worked will be modified. There are no steps and/or procedures that must be followed by officials charged with the responsibility of employment and discharge of employees, and in the administration of disciplinary action.
- F. Office Hours: The office hours for the following County Offices shall be scheduled from 8:30 am to 5 pm Monday through Friday, holidays excepted. These offices are as follows: Administrator, Auditor, Clerk of Court, Voter Registration, Probate Judge, Treasurer, Assessor, Summary Court, Veterans Affairs, Planning and Zoning, and Economic Development. Any offices as listed that fail to utilize this schedule shall have the salaries of employees of the respective office adjusted accordingly. This salary adjustment shall not apply to elected officials. Employees of these county offices are scheduled to work 37.5 hours per week but are paid for 40 hours. Other offices may work other schedules, including, but not limited to, Environmental Services, Recreation, Library, Central Communications, Detention Center, Sheriff's Department, and

Building Maintenance; their hours are based on their respective demand for services.

Lunch periods should be taken so that each county office will be adequately staffed at all times during office hours. Employees will have one hour for lunch, which should be taken between 11 a.m. and 2 p.m. as directed by their supervisor, unless otherwise directed by the department head for work-related reasons. In Building Maintenance, Environmental Services, Public Works, and Recreation, the department head will determine the length of the lunch period for hourly workers, as long as scheduled work hours are 40 per week.

- G. Time Sheets: All employees are required to submit a time sheet for actual hours worked and information regarding any time away from work and whether it is to be charged to vacation, sick or other time. Time sheets are to be approved and signed by the employee's immediate supervisor. Time is to be recorded daily and submitted to the County Finance Office every other week for posting to the employee's personnel file.
- H. Overtime Pay: Employees who are paid salaries and who qualify for exemption under the Fair Labor Standards Act (FLSA) as executive, administrative, and/or professional employees are not entitled to overtime compensation under the FLSA and are not entitled to compensatory time off ("comp time"). The fact that the County might actually pay such employees' overtime does not make such employees non-exempt nor entitle them to overtime premiums in the future. Other employees who are paid salaries and who do not qualify for exemption shall be paid overtime in accordance with the Fair Labor Standards Act. Eligible law enforcement and corrections' salaries are based on up to 171 hours in 28 days, while overtime for eligible non-exempt Fire Service employees is based on 212 hours in 28 days.
- I. Direct Deposit: County Council hereby adopts Direct Deposit as the method of paying all current and future employees of Kershaw County that work on a regular schedule. Section 41-10-40, paragraph B of the 1976 South Carolina Code of Laws, as amended provides for the following:

"An employer may deposit all wages due to the employee's credit at a financial institution which is doing business in the State and is insured by an agency of the Federal Government. When an employee's wages are paid by deposit at a financial institution, he must be furnished a statement of earnings and withholdings. Any wage deposit plan adopted by an employer shall entitle each employee to at least one withdrawal for each deposit, free of any service charge."

Unpaid county taxes shall be considered an advance of wages, which may be deducted from the employee's paycheck.

- J. Holiday Schedule: Regular full-time employees, excluding Law Enforcement, Fire Service, Detention Center, and Central Communications employees categorized as Public Safety, shall be eligible for paid holidays as established by County Council. To eliminate conflicts with some offices being closed while others are open, the Holiday Schedule for 2009-2010 is as follows:

Independence Day
Labor Day
Thanksgiving Day and the Day After
Christmas Day and the Day After
New Year's Day
Martin Luther King's Birthday
Good Friday
Memorial Day

Council may authorize an additional day at Christmas depending on the calendar.

Employees of the Environmental Services Department have a different holiday schedule:

Independence Day
Labor Day
Thanksgiving Day
Christmas Eve, close at noon
Christmas Day
New Year's Day

For holidays other than those listed above, Environmental Services employees are entitled to equivalent hours of vacation.

Additional holidays other than these specified may be taken only if declared by the Council. In the event a holiday occurs on Saturday, the preceding Friday will be taken. If the holiday occurs on a Sunday, then the following Monday will be taken.

Occasionally, because of workloads, some office employees must work on official holidays of the county. When such duty requirements occur and with the County Administrator's advance approval, any employee scheduled to work that day shall be entitled to equivalent hours of vacation.

- K. Employees-at-Will: Notwithstanding any of the sections or paragraphs of this Ordinance, or of any personnel policy for the County of Kershaw, all employees of the County of Kershaw are “employees-at-will” who may quit at any time for any or no reason and who may be terminated at any time for any or no reason.
- L. Probationary Period: All employees hired by Kershaw County are under a minimum six-month probationary period. Nothing in this ordinance shall preclude a department head, with approval of the Administrator, from extending the probationary period up to an additional six months.
- M. Random Alcohol and Drug Screening: It is the policy of Kershaw County to establish and maintain an alcohol- and drug-free workplace. The policies set forth in the Employee Alcohol Use and Alcohol Testing Policy and Employee Drug Use and Drug Testing Policy, dated January 1998, as amended, outline these policies.
- N. Revocation: Kershaw County hereby revokes any personnel handbook previously adopted and the procedures therein in conflict to the personnel policies and procedures as stated herein, and further disclaims that neither this ordinance, any personnel handbook, nor any personnel policies shall be considered, received, or implied to be a Contract of Employment.
- O. Grievance Procedure: This procedure is adopted in accordance with the “County and Municipal Employees Grievance Procedure Act,” Section 8-17-110, et seq., Code of Laws of South Carolina, 1976, as amended. A grievance is defined as any complaint by an employee that he/she has been treated unfairly, unlawfully, or in violation of his/her rights under County policies, with regard to any matter pertaining to his/her employment by the County. This definition includes, but is not limited to, discharge, suspension, involuntary transfer, promotion, and demotion. If an employee believes that he/she has not received or been credited with or has otherwise lost wages or benefits to which he/she is entitled, he/she must present the grievance in accordance with the procedure outlined in this ordinance, or such wages and benefits may be forfeited.

An employee who feels that he/she has a grievance must follow the following procedure:

Step 1. He/she must discuss the grievance with his/her immediate supervisor. If his/her supervisor is unable or unwilling to adjust the grievance to the satisfaction of the employee, the employee must take Step 2.

Step 2. The employee must follow the chain of command in his/her department, appealing to each successive level of supervision. All Step 1 and Step 2 appeals may be oral. At each level each supervisor shall have two (2) work days to render a decision. If no decision is made within this time, the grievance shall be considered denied. If a supervisor at a particular level is unavailable to consider the grievance, it shall be considered denied and the employee shall appeal to the next level of supervision.

Step 3. If the head of the department in which the employee is employed denies the grievance, this decision is final for grievances brought by probationary employees.

Other employees may appeal to the Employee Grievance Committee the denial of their grievances by Department Heads by filing a written request for appeal at the County's Personnel Department. This must be done within 14 calendar days of the time at which the facts on which the grievance is based became available to the employee. The written request for appeal must include the purpose of the appeal and what recommendation is requested of the Grievance Committee, as well as a statement that the chain of command has been followed. The Personnel Department will assist in preparing the appeal, if requested.

Within 10 days of receipt of the employee's request, the chair of the Grievance Committee shall schedule the requested hearing and notify the Grievance Committee, the employee requesting the hearing, the affected department, and the Personnel Department; provided, however, that the County Administrator may appoint a mediator and the employee and Department Head or his designee must participate in mediation before the appeal hearing may be conducted.

Should either party refuse to participate in mediation, the grievance will be deemed decided against the party declining to participate; provided, however, that elected official or officials appointed by an authority outside county government may decline participation in mediation and the appeal hearing will be conducted as if mediation had occurred.

- P. Vacation Leave: Regular full-time County employees shall earn vacation time according to one of the following work schedules:

Years of continuous service¹ accrual²	Monthly hours earned	Annual
7.50 HOURS WORK SCHEDULE		
0-5	7.50	90.00
5-15	11.25	135.00
15 years & over	13.13	157.50
8.00 HOURS WORK SCHEDULE		
0-5	8.00	96.00
5-15	12.00	144.00
15 years & over	14.00	168.00
12 HOURS WORK SCHEDULE		
0-5	8.40	100.80
5-15	12.60	151.20
15 years & over	14.70	176.40
12.25 HOURS WORK SCHEDULE		
0-5	8.52	102.24
5-15	12.78	153.36
15+	14.91	178.92

¹Years of service must be continuous. A break in county service results in the accrual rate starting again as if the employee were a new hire.

²As of December 31, maximum accrual carried over each calendar year for employees hired after January 1998.

NOTE: Up to the maximum accumulation of vacation above may be carried forward from one calendar year to the next, if hired after January 1998. No more than 45 days may be carried forward from one calendar year to the next for employees hired before January 1998.

Employees must have satisfactorily completed their probationary period before any vacation leave can be used. Sick leave may be taken during the probationary period with supervisor approval and a doctor's statement. Annual leave hours are not counted as hours worked for overtime calculations.

Employees classified as regular part-time and who are normally scheduled to work at least 20 hours per week on a continuous basis shall earn one-half day of vacation time per month.

Employees on leave without pay shall not earn credits for paid vacation leave and/or sick leave while on leave status.

USE OF VACATION

Minimum unit at which vacation time may be charged shall be one-half (1/2) hour.

Employees will not be allowed to carry over more than their maximum accumulation at the close of each calendar year, except for those hired before January 1998, who can accrue up to 45 days. Under no circumstances will employees be paid in excess of their maximum authorized accumulation in the case of termination. Retiring employees will be permitted to accumulate up to 30 days in the year of their retirement, with the exception of those hired before January 1998, who may apply up to 45 earned days toward retirement if earned and unused. All employees will be paid for accrued but unused vacation at termination only if they give and properly work a two (2) week notice of resignation (which may be waived by the County) or are dismissed for other than disciplinary reasons. In the event of the death of an employee, payment of accrued vacation shall be made to the employee's legal estate.

Except in the case of an emergency, all vacation time must be approved in advance by the employee's Department Head. Whenever possible an employee wishing to take more than 1/2 day of vacation time should request approval at least one (1) week in advance.

Whenever possible, employees will be allowed to take paid vacation at times convenient for them. However, in order to ensure uninterrupted delivery of and quality service to the citizens of Kershaw County, the County reserves the right to limit the number of employees that may be absent from a given department at any one time. When there is a conflict in the vacation choices of two (2) or more employees who cannot be spared at the same time, the respective department head will make a decision in the best interest of the department.

When a paid holiday is observed by the County during the period an employee is on paid vacation, the employee shall receive only his regular holiday pay and that day shall not be charged against the employee's vacation earnings.

- Q. Sick Leave: Full-time employees shall accrue sick leave. Temporary employees shall not accrue sick leave. Sick leave accumulated and carried from one fiscal year to the next may not exceed 90 days.

USE OF SICK LEAVE

1. Sick leave may be used when an employee is unable to work due to personal illness, pregnancy, injury, or when the employee's presence may endanger the health of other employees.
2. Sick leave may be taken for medical or dental appointments.
3. An employee may be required to provide medical certification for any sick leave taken.
4. Sick leave may be used for the care of a family member residing in the household under the care of a physician.

EARNING RATE FOR EMPLOYEE

1. Full-time employees shall earn sick leave at the rate of one (1) day per month.
2. Regular part-time employees who normally are scheduled to work at least 20 hours per week on a continuous basis shall earn one-half day of sick leave time per month.
3. Special work schedules require different formulas for calculating the accrual of sick leave. The formula will be explained by the Personnel Department to the employee.

WORK SCHEDULE	HOURS EARNED	MAX HOURS
7.50 hours	7.50 per month	675.0
8.00 hours	8.00 per month	720.0
12.00 hours	8.40 per month	756.0
12.25 hours	8.52 per month	766.8

PROCEDURE

1. Sick leave shall be charged in units of whole and half hours only.
2. Employees shall notify the appropriate Department Head for approval. Sick leave will be recorded on the timesheet and approved by the department head in writing.

3. Upon returning to work, employees shall record on their time sheet the sick leave and the Department Head will approve or deny the sick leave in writing and forward it to the Payroll Office. A medical certification may also be required.
 4. Under no circumstances will an employee be paid for accumulated but unused sick leave at termination.
 5. Sick leave hours are not counted as hours worked for overtime calculations.
- R. Bereavement leave: All County employees will be granted up to three (3) working days, or equivalent time for employees working more than eight (8) hour shifts, leave with pay without loss of annual leave in the event of the death of any of the following: spouse, parent, child, grandparent, grandchild, brother or sister, parent-in-law, grandparent-in-law, brother-in-law, or sister-in-law. The immediate family will be considered to include step-parents, step-children, step-brothers, and step-sisters when the employee and the step-relative have lived together regularly in the same household.
- S. Jury duty: All regular full time County employees selected for jury duty shall be entitled to civil leave with pay for the period of absence required, but not to exceed fifteen (15) work days per calendar year. Such leave shall not be charged to vacation or sick leave. On any day, however, that the employee is excused from service on a jury, he or she is expected to promptly report to his or her job with the County if within reasonable commuting distance, or be charged vacation leave for time excused from jury duty. Any period of time for which an employee is excused from jury duty because of illness shall be charged to sick leave. Compensation received for jury duty paid by the county shall be turned over to the County.
- T. Insurance Benefits at Retirement: These rules apply to retirees of Kershaw County, who have retired on service, age, or an approved disability with retirement or Long Term Disability and have met the criteria below. State of South Carolina Notice of Election for retiree group coverage should be submitted within 31 days of the date of retirement or during an announced enrollment period.

County Retiree Benefit, assuming all other requirements for retirement are met

<u>Employee has:</u>	<u>Health benefits paid</u>
<u><10 years of service and eligible for retirement</u>	<u>Employee pays total premium</u>
<u>10-25 years of service and eligible for retirement</u>	<u>Employer pays one half of premium cost, employee pays balance</u>
<u>25+ years of service and age 55 (until 65)</u>	<u>Employer pays its share Employee pays his/her share</u>
<u>25+ years of service and over 65</u>	<u>Employer pays one half of, premium cost, employee pays balance</u>
<u>28+ years of service until age 65</u>	<u>Employer pays its share Employee pays his/her share</u>

For new hires after July 1, 2008, the employee must have 25 years of service in the South Carolina Retirement System to be eligible for cost sharing of insurance benefits upon retirement. If the employee meets the years of service requirement, the County will pay one half of the premium cost with the employee being responsible for the other half.

For all employees hired after July 1, 2005, the five years of earned service prior to retirement must have been earned with Kershaw County; otherwise the employee pays the total premium. The employee must be eligible for retirement at the time he/she leaves active county employment. Reference to all county eligibility rules: Each participating county sets its own guidelines for participation and funding. County employees who retire from a participating county need to be in contact with their benefits office as to their insurance premium at retirement. Elected officials are eligible for retiree insurance benefits after two (2) terms.

- U. Workers' Compensation: All County employees are covered under the provisions of the South Carolina Workers' Compensation Act pertaining to injuries and diseases sustained while on the job. Injured employees shall receive their regular pay, as authorized by the Act, as well as necessary medical treatment, but will not accrue annual leave or sick leave. This will continue for a maximum of 6 months. Any lost wages paid by the Workers Compensation Trust to the employee shall be turned over to the county. Kershaw County does have available light duty positions for those employees who have been medically released for such work. Employees will be advised in writing of the Family and Medical Leave Act and how it impacts them.
- V. Safety: Safe working conditions are of primary importance for all County employees and the goal of all departments. It shall be the responsibility of every employee to observe safe practices in all daily activities. When a safety hazard is detected, it shall be immediately reported to the

appropriate supervisor or Department Head. Employees at fault in county vehicle accidents may be financially responsible for a portion of the deductible under the county's insurance. If the accident involves a vehicle and the employee was cited, the Safety Committee will review the information to make a recommendation to the County Administrator. All County employees will be subject to alcohol and/or drug testing where "particularized suspicion" exists.

- W. Anti-harassment policy: Kershaw County prohibits, forbids, and does not tolerate an employee, manager, or visitor either male or female, to harass an employee or to create a hostile or intolerable working environment by exhibiting, committing, or encouraging:

Materials such as pornographic or sexually explicit posters, calendars, graffiti or objects;

Unwanted, unwelcome and unwarranted sexual advances, including but not limited to requests, comments, or innuendos regarding sex, including sexual jokes, gestures, statements, or stalking;

Intentional or malicious physical conduct that is sexual in nature, including but not limited to touching, pinching, patting, brushing, and /or pulling against another's body or clothes; and

Physical assaults on other employees, including but not limited to rape, sexual battery, molestation, or any attempt to commit such acts or assaults. All formal complaints will be given impartial and timely investigation, and Kershaw County will determine what constitutes sexual harassment based on a review of the facts and circumstances of each situation. Kershaw County reserves the right and hereby provides notice that third parties may be used to investigate claims of sexual harassment. All employees, including supervisors and managers, will be subject to severe discipline for any act of sexual harassment they are believed to have committed.

No management or other employees may retaliate or discriminate against any employee for filing a complaint. Anyone acting in such a matter will be subject to disciplinary action.

- X. Nepotism: Persons in the same immediate family will not be employed or continue to be employed if one directly or indirectly supervises another or interacts with another in the handling of money or compensation. Immediate family is defined as spouse, parent, child, grandparent, grandchild, brother or sister, parent-in-law, grandparent-in-law, brother-in-law, or sister-in-law. The immediate family will be considered to include step-parents, step-children, step-brothers, and step-sisters when the

employee and the step-relative have lived together regularly in the same household.

If employees become related by marriage and create a situation prohibited by this policy, one of the employees must give up his/her position. If the employees cannot choose which of them it will be, the employee with less seniority will be removed. The county will make an effort to find another position for the removed employee.

- Y. A position will be considered vacant when an employee has been on leave status for six (6) months, and the position can be advertised and filled.
- Z. It is the policy of Kershaw County to recruit, hire, train, and promote employees without discrimination because of race, religion, color, physical disability, national origin, sex, marital status, or age. This policy applies to all aspects of personnel administration such as recruiting, testing, interviewing, hiring, training, promoting, disciplining, transferring, adjusting salaries and administering the benefit programs. It shall be policy of Kershaw County to take affirmative action to remove any disparate effects of past discrimination.

Section 9

Unless otherwise provided by County Council, county-owned and/or registered vehicles are to be used only for County business. Transportation from home to place of work and to return home is provided for certain positions at the express discretion of the County Administrator. A written authorization form from the Administrator must be on file. Exception of this policy statement shall only be permitted during natural emergencies, such as storms, snow, etc. No vehicle is to be used for the employee's leisure time. No employee is to use a vehicle to transport persons other than County employees or other authorized personnel.

Section 10

Commissioners or Board members that are appointed by the Kershaw County Council are considered voluntary, and as such, shall not receive compensation and/or benefits such as retirement and health insurance. The only exception shall be those positions receiving compensation in accordance with state statute. This does not prohibit reimbursement for expenses incurred in carrying out official functions.

Section 11

- A. Meals: Single calendar day schedule
In determining the maximum amount of subsistence for meals which may be reimbursed, the following time schedule will be adhered to, for traveling to and from conventions/meetings. If stay will exceed 1 day, maximum reimbursed will not exceed \$25, or in the case of a high cost locality, not to exceed \$34.

<u>If departure time is:</u>	<u>If return time is:</u>	<u>Amount per meal</u>	<u>High cost locality</u>
Before 6:30 am	After 11 am (breakfast)	5.00	7.00
	After 1:00 pm (lunch)	8.00	9.00
	After 8:30 pm (supper)	12.00	18.00
6:30 am or after AND Before 11:00 am	After 1:00 pm (lunch)	8.00	9.00
	After 8:30 pm (supper)	12.00	18.00
11:00 am or after AND before 5:00 pm	After 8:30 pm (supper)	12.00	18.00

- B. Travel: If a county employee is required to travel for any official county business, the employee shall be reimbursed at the rate of \$0.40 per mile when personal vehicle is used if a county vehicle is not available. The travel voucher submitted for payment shall be co-signed by the department head or elected/appointed official.

An elected or appointed official who is required to travel for any official county business shall be reimbursed at a rate of \$0.40 per mile when a personal vehicle is used and a county vehicle is not available.

- C. Travel voucher: A travel voucher for mileage in the case explained above shall be completed prior to submitting to Accounts Payable.
- D. Other: When a county employee is traveling in or out of the county on official business, the following maximum reimbursement for subsistence will apply:
1. Actual hotel/motel costs will be reimbursed for a single room rate or one-half the cost of the double room rate if shared with another county employee. A paid receipt must be attached to the employee's travel voucher provided that the respective elected official, appointed official, or the county administrator shall co-sign the employee's voucher indicating that such reimbursement is a necessary expense for conducting official county business.

2. Convention/meeting subsistence: The costs of meals will be reimbursed up to the maximum amount of \$25 per day, or \$34 per day for an IRS-designated high-cost locality. An agenda of the conference or meeting must be attached to the travel voucher. Any meals provided by the meeting host will not be deducted from the per diem amount. However, no reimbursement will be made above the maximum amount; receipts are not required for meal reimbursements except as prescribed by law for County Council. County Council members, per SC Code of Laws, Section 4-9-100, may be reimbursed for actual expenses incurred and cannot be reimbursed on a per diem or flat rate basis. A paid receipt for each expenditure must be attached to a travel voucher signed by the Council member when submitted for reimbursement.
3. Elected officials, with the exception noted in (2), appointed officials, and the county administrator will be given a fixed rate of \$25 or \$34 for a full day of traveling. Partial day meetings will be paid according to the single meal schedule.

Section 12

Kershaw County may cost share for its employees to receive job-related education if approved by the employee's department head/elected official and Personnel. Full-time and part-time employees who have completed their initial probationary period are eligible to apply for education benefits for one degree. Applicants seeking a second degree must wait at least three years before applying for another tuition reimbursement. Regardless, the education requested must benefit the county and must be directly applicable to the employee's current job classification.

Determination of reimbursement will depend upon the benefit the county can reasonably expect to obtain from the employee's completion of the course. Reimbursement is not guaranteed and can only be offered if funding is provided by the governing body and has not been exhausted for the fiscal year. Effective July 1, 2008 tuition assistance will be provided for no more than six credit hours per academic term per employee or 12 credit hours per fiscal year. Reimbursement per course is limited to \$900, up to a maximum of \$3,600 per fiscal year (12 credit hours). Total reimbursement is limited to \$10,800 per employee. If an employee reaches this maximum, he or she may request additional reimbursement but would be prioritized below other employees seeking tuition reimbursement and if funds are available could potentially be approved. Book costs are reimbursable up to \$100 per course. Employees are required to seek out available grants and financial aid, which does not require repayment, to assist with tuition before the county's tuition reimbursement

program can be utilized. The county will pay only the balance of courses not covered by other financial aid up to the maximum specified above.

Tuition reimbursement is also subject to the following provisions:

Eligible programs include high school diploma/equivalency, associate degree, bachelor's degree and master's degree. Courses must be completed at an institution accredited by a recognized organization of the U.S. Department of Education such as the Southern Association of Colleges and Schools (SACS).

Employees must successfully complete their course(s) with adequate attendance and at least a C grade (B for masters).

Kershaw County may choose to pay tuition for an individual course(s) in advance if the course(s) are directly related to the employee's current job description or a significant enhancement to the workforce. If paid for in advance, the employee must successfully complete their course(s) with adequate attendance and at least a grade of C (B for masters). If employee fails to meet this requirement, the employee will be responsible for repayment of funds to the county.

Resources received from the program may be subject to federal and state taxes. Each employee who receives tuition assistance is responsible for reporting any such tax consequences.

An employee must remain employed with the county for at least twelve months after receiving tuition reimbursement. An employee whose employment is terminated prior to that time, whether voluntarily or involuntarily, must reimburse the county for tuition reimbursement funds accepted by the employee within the past 12 months. Employees who leave the county without meeting the reimbursement requirement may not be paid for unused annual leave.

Kershaw County Rates and Fees

Road Maintenance Fee for Kershaw County:

\$20.00 per vehicle

Landfill fees for private companies:

Construction and Demolition Waste	\$20.00/ ton
Yard Waste	\$20.00/ ton

The rate schedule for the Kershaw County Sewer System is:

Usage

\$18.65 first 2,000 gallons

\$ 4.35 per 1,000 gallons (or fraction of) thereafter

Cutoff / Reconnect Fee	\$ 60.00
Application Fee (new customers)	\$ 50.00
Sewer Impact Fee	\$2,250.00
Sewer Initiation Fee	\$ 750.00

Planning and Zoning Other Fees are as follows:

PROJECT	FEE CHARGE
Demolition Permit	storage/garage 25.00 1 story res. 50.00 2 story res 75.00 commercial 150.00 ≥ 3 story 200.00 + 25.00 per story Mfg. Home 75.00
Moving Permit	Mfg. Home 25.00 All others 50.00
Building re-inspections	25.00 (1 free per permit)
Sign Permit	≤1,000.00 35.00 >1,000.00 35.00 + permit fee value
Use Permit	35.00
BZA Variance/ Appeal ¹	200.00
Re-zoning Request ²	200.00
Plat Approvals ≤ 10 lots	15.00 per lot
Major subdivision final plat approvals	250.00
Zoning verification & compliance letters	10.00
Zoning and land development site plans review – commercial projects	100.00
Flood zone plot plans and elevation certificates	20.00

Building Permit Fees are as follows:

RESIDENTIAL BUILDING VALUATION DATA*	
Type of Construction	Proposed Kershaw County Values
Heated	55.00
Garage	27.00
Porch/Deck	10.00
Unfinished	18.00

Building Value Fee	Kershaw County Charge	
0-5000	35.00	
5001-10,000	50.00 1 st 1,000 + 2.00 ea additional 1,000	
10,001-50,000	50.00 1 st 5,000 + 1.00 ea. additional 1,000	
50,001-100,000	50.00 1 st 5,000 + 6.00 ea. additional 1,000	
100,001 – 500,000	800.00 1 st 100,000 + 3.00 ea. additional 1,000	
>500,000	900.00 1 st 100,000 + 3.00 ea. additional 1,000	
1,000,001- 5,000,000	4545.00 1 st 1,000,000 + 3.00 ea. additional 1,000	>750,000
>5,000,000	16,505.00 for 1 st 5,000,000 + 2.00 ea. additional 1,000	

Specialty permit fees are as follows:

Project Cost	Kershaw County Fees
0-5000	25.00 + 35.00 each inspection
5001-10,000	25.00 + 35.00 each inspection
10,001-50,000	50.00 1 st 10,000 + 5.00 each additional 1000
50,001-100,000	250.00 1 st 50,000 + 4.00 each additional 1000
100,001-500,000	450.00 1 st 100,000 + 4.00 each additional 1000
More than 500,000	2050.00 1 st 500,000 + 3.00 ea. additional 1000

Duplication and Publication Fees are as follows:

Item	Charge
Copies per page	0.50
Land Development Ordinance (paper)	15.00
Land Development Ordinance (CD)	10.00
Zoning Ordinance (paper)	25.00
Zoning Ordinance (CD)	10.00
Comprehensive Plan (paper)	25.00
Comprehensive Plan (CD)	10.00
Flood Damage Prevention Ordinance (paper)	10.00
Flood Damage Prevention Ordinance (CD)	5.00
Engineering Standards (paper)	10.00
Engineering Standards (CD)	5.00

The fee structure for the County Engineer is as follows:

Department	Project Type	Plan Review	Plus	Additional Plan Reviews ³	Construction Inspection
Engineering²	Base Fees:				
	Total Project Acreage: < 1.0	\$100	-	\$50	\$50
	Linear Utility Projects within MS4 Area	\$100	\$10 per 100 feet	\$50	\$50
	Grading Permits Only	\$150	\$10 per disturbed acre	\$75	\$150
	Total Project Acreage: > 1.0	\$250	\$20 per disturbed acre	\$100	\$250
	Additional Fees:				
NPDES Phase II MS4 Area	-	-	-	\$50 per month, after 2nd month of construction until NOT ⁴	
Public Works	Base Fees:				
	Encroachment Permits	\$50	\$10 per 100 feet	\$25	\$50 per site visit ⁵
	Privately Maintained Roadways	\$100	\$10 per 100 feet of roadway	\$50	\$50
	County Maintained Roadways	\$250	\$20 per 100 feet of roadway	\$100	\$250
	Additional Fees:				
County Installed Access Drives	-	\$600 for each > 1 per lot	-	-	
Utilities	Base Fees:				
	Gravity Sewer Extensions	\$100	\$10 per each manhole	\$50	-
	Pressurized Sewer Extensions	\$150	\$10 per 500 feet of forcemain	\$75	-
	Combined Gravity & Pressurized Sewer Extensions	\$250	All additional fees above apply	\$100	-
	Additional Fees:				
	Manhole Inspections	-	-	-	\$20 per manhole
Forcemain Inspections	-	-	-	\$20 per 500 feet of forcemain	

1. All fees are cumulative based on which Departments are required to review the plans and provide inspection services.
2. Prohibitions and exemptions will be applied as defined in the latest edition of the "Kershaw County Stormwater Management Ordinance".
3. Fee to be assessed for every additional plan review or inspection required beyond the first revision or follow-up inspection.
4. Notice of Termination (NOT) of Coverage Under an NPDES General Permit for Stormwater Discharges Associated with Construction Activity
5. Fee to be assessed for each County site visit that is necessary due to changes in the scope of the original encroachment permit or damages caused by project construction.

Disbursement Schedule for Accommodations Tax Funds

Camden Archives & Museum	\$800.00
Carolina Cup racing Association, Inc.	\$2,500.00
Camden Junior Welfare League	\$1,600.00
EAA Chapter 1132 – Palmetto Airplane Classic	\$500.00
Fine Arts Center – Carolina Down Home Blues	\$6,000.00
Fine Arts Center – Jazz at the Center	\$2,500.00
Historic Camden – Armies Through Time	\$1,000.00
Historic Camden – Revolutionary War Days	\$1,135.00
Kershaw County Chamber of Commerce	\$20,965.00
Old English Tourism District	\$5,000.00
TOTAL	\$42,000.00

The above amounts were approved based on the amount of funds available in the 2008-2009 budget cycle. Any shortage between the amount approved above and the actual amount of accommodations taxes received for the 2008-2009 year will be applied proportionately to each event/organization. Any surplus will be carried forward for awarding in the following year as allowed by Section 6-4-10 of the 1976 South Carolina Code of Laws, as amended.

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

000 NON DEPARTMENTAL		
10-4-000-400-00	TAXES - CURRENT PROPERTY	10,232,489
10-4-000-400-01	TAXES - DELINQUENT PROPERTY	500,000
10-4-000-400-02	TAXES - FEE IN LIEU	758,261
10-4-000-400-03	TAXES - INVENTORY REPLACEMENT	62,700
10-4-000-400-04	TAXES - VEHICLE PROPERTY	1,547,894
10-4-000-400-06	TAXES - LOCAL ACCOMODATION	50,000
10-4-000-400-07	TAXES - STATE ACCOMODATION	30,000
10-4-000-401-00	FEES - CABLE FRANCHISE	85,000
10-4-000-406-01	RENT - ALCOHOLICS ANONYMOUS	1,200
10-4-000-407-05	REVENUE - MISCELLANEOUS	10,000
10-4-000-407-08	REVENUE - WORTHLESS CKS	20,000
10-4-000-409-00	STATE - LOCAL GOVT POOL	2,489,406
10-4-000-409-04	STATE - SALARY SUPPLEMENTS	77,471
10-4-000-410-05	INTEREST INCOME	90,000
10-4-000-410-06	SALE & AUCTION	10,000
10-4-000-410-07	SOLICITOR ADMIN CHARGES	4,000
10-4-000-410-10	TELEPHONE REVENUE	10,000
10-4-000-420-01	TRANSFER FROM RESERVES	490,966
	TOTAL NON DEPARTMENTAL REVENUES	16,469,387
102 ADMINISTRATOR		
10-4-102-408-00	SALES - COPIES	500
	TOTAL ADMINISTRATOR REVENUES	500
109 PLANNING & ZONING		
10-4-109-401-11	FEES - PLANNING & ZONING	7,000
10-4-109-401-12	FEES - PLAT APPROVAL	6,000
10-4-109-404-00	LICENSES - MANUFACTURED HOMES	27,000
10-4-109-405-00	PERMITS - BUILDING	150,000
	TOTAL PLANNING & ZONING REVENUES	190,000
111 PUBLIC WORKS		
10-4-111-420-02	TRANSFER FROM ROAD FEES	941,257
	TOTAL PUBLIC WORKS REVENUES	941,257
112 SOLID WASTE		
10-4-112-401-19	FEES - TIRE DISPOSAL	23,000
10-4-112-401-26	FEES - LANDFILL	300,000
	TOTAL SOLID WASTE REVENUES	323,000
113 ENGINEER		
10-4-113-401-27	FEES - STORMWATER	70,000
	TOTAL ENGINEER REVENUES	70,000
114 ASSESSOR		
10-4-114-408-01	SALES - MAPS	12,000
	TOTAL ASSESSOR REVENUES	12,000
115 AUDITOR		
10-4-115-401-18	FEES - TEMPORARY TAGS	900
	TOTAL AUDITOR REVENUES	900

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

116 DELINQUENT TAX COLLECTOR		
10-4-116-401-10 FEES - PENALTY & COST		270,000
TOTAL DELINQUENT TAX COLLECTOR REVENUES		270,000
117 TREASURER		
10-4-117-401-15 FEES - RETURNED CHECKS		4,500
10-4-117-410-03 CAMDEN TAX BILLING		17,000
10-4-117-410-09 TAX SUPPLIES		1,500
TOTAL TREASURER REVENUES		23,000
119 CLERK OF COURT		
10-4-119-401-01 FEES - CLERK OF COURT		90,000
10-4-119-401-17 FEES - SURCHARGE		11,500
TOTAL CLERK OF COURT REVENUES		101,500
120 FAMILY COURT		
10-4-120-401-05 FEES - FAMILY COURT		170,000
10-4-120-420-05 TRANSFER FRM TITLE IV D		150,000
TOTAL FAMILY COURT REVENUES		320,000
121 SUMMARY COURT		
10-4-121-401-17 FEES - SURCHARGE		20,000
10-4-121-402-02 FINES - MAGISTRATE		450,000
10-4-121-402-03 FINES - WILDLIFE		2,000
10-4-121-410-02 CAMDEN MAGISTRATE		23,000
TOTAL SUMMARY COURT REVENUES		495,000
122 PROBATE COURT		
10-4-122-401-04 FEES - ESTATE		90,000
TOTAL PROBATE COURT REVENUES		90,000
123 REGISTER OF DEEDS		
10-4-123-401-03 FEES - DOCUMENTARY STAMPS		170,000
10-4-123-401-13 FEES - RECORDING		160,000
TOTAL REGISTER OF DEEDS REVENUES		330,000
124 MASTER IN EQUITY		
10-4-124-401-14 FEES - REF & COMMISSIONS		70,000
TOTAL MASTER IN EQUITY REVENUES		70,000
125 CENTRAL COMMUNICATIONS		
10-4-125-410-01 911 HOSPITAL DISPATCH		35,000
10-4-125-420-03 TRANSFER FRM E911 TARIFF		67,000
TOTAL CENTRAL COMMUNICATIONS REVENUES		102,000
126 CORONER		
10-4-126-401-02 FEES - CORONER		750
TOTAL CORONER REVENUES		750

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

127 SHERIFF'S DEPARTMENT		
	10-4-127-401-16 FEES - SEX OFFENDER REGISTRY	1,000
	10-4-127-408-02 SALES - REPORTS	10,000
	10-4-127-410-08 SRO FUNDING	300,000
	TOTAL SHERIFF'S DEPARTMENT REVENUES	311,000
128 DETENTION CENTER		
	10-4-128-401-06 FEES - FINGERPRINT SERVICES	750
	10-4-128-401-07 FEES - HOUSE ARREST	4,000
	10-4-128-401-09 FEES - LITTER PICKUP	5,000
	10-4-128-401-21 FEES - WORK RELEASE	500
	10-4-128-410-00 VENDING INCOME	200
	10-4-128-410-04 INMATE PER DIEM	45,000
	TOTAL DETENTION CENTER REVENUES	55,450
131 VETERAN'S AFFAIRS		
	10-4-131-409-06 STATE - VETERANS AFFAIRS	7,000
	TOTAL VETERAN'S AFFAIRS REVENUES	7,000
132 REGISTRATION AND ELECTION		
	10-4-132-409-01 STATE - ELECTION COMMISSION	10,500
	10-4-132-409-03 STATE - REG & ELECTIONS	1,800
	TOTAL REGISTRATION AND ELECTION REVENUES	12,300
133 AIRPORT		
	10-4-133-406-00 RENT - AIRPORT T-HANGER	25,000
	10-4-133-407-00 REVENUE - AIRPORT	40,000
	TOTAL AIRPORT REVENUES	65,000
134 LIBRARY		
	10-4-134-402-01 FINES - LIBRARY	8,750
	10-4-134-408-00 SALES - COPIES	11,750
	10-4-134-409-02 STATE - LIBRARY AID	60,000
	TOTAL LIBRARY REVENUES	80,500
135 RECREATION		
	10-4-135-407-01 REVENUE - AQUATIC CENTER	45,000
	10-4-135-407-02 REVENUE - ATHLETICS	150,000
	10-4-135-407-06 REVENUE - PROGRAMS	150,000
	10-4-135-420-04 TRANSFER FRM REC RESERVES	85,000
	TOTAL RECREATION REVENUES	430,000
160 DSS		
	10-4-160-406-02 RENT - DSS	75,000
	TOTAL DSS REVENUES	75,000
161 HEALTH DEPARTMENT		
	10-4-161-401-20 FEES - VITAL RECORDS	13,000
	TOTAL HEALTH DEPARTMENT REVENUES	13,000
TOTAL GENERAL FUND REVENUES		20,858,544

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

100 COUNTY COUNCIL		
10-5-100-500-00	FULL TIME	108,818
10-5-100-500-03	FICA TAXES	8,325
10-5-100-500-04	INSURANCE FRINGE	28,893
10-5-100-500-05	RETIREMENT FRINGE	10,569
10-5-100-500-06	WORKERS COMP	2,766
10-5-100-501-01	ADVERTISING	1,500
10-5-100-501-02	OFFICE SUPPLIES	2,000
10-5-100-501-03	POSTAGE	800
10-5-100-503-07	CODIFICATION PROJECT	2,000
10-5-100-504-03	TRAVEL	6,000
10-5-100-504-04	TRAINING - ELECTIVE	1,000
10-5-100-505-02	TELEPHONE - LONG DISTANCE	25
	TOTAL COUNTY COUNCIL EXPENDITURES	172,696

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

101 CONTRIBUTION AGENCIES

10-5-101-580-01	CAMDEN 1ST COMM DEVELOP	1,500
10-5-101-580-02	CENTRAL CAROLINA TECH	52,350
10-5-101-580-03	CLEMSON EXTENSION	1,000
10-5-101-580-04	COMMUNITY MEDICAL CLINIC	11,250
10-5-101-580-05	FINE ARTS CENTER OF KC	2,250
10-5-101-580-06	HISTORIC CAMDEN	1,875
10-5-101-580-07	HUMAN RELATIONS COMM	675
10-5-101-580-08	KC BOARD OF DISABILITIES	1,250
10-5-101-580-09	KC CHAMBER OF COMMERCE	5,000
10-5-101-580-10	KC CLEAN COMMUNITY COMM	2,000
10-5-101-580-11	KC FARMER'S MARKET	750
10-5-101-580-12	KERSHAW CONSERVATION DIST	3,750
10-5-101-580-13	LEPC	100
10-5-101-580-14	REGIONAL TRANS AUTHORITY	2,063
10-5-101-580-15	SISTERCARE	500
10-5-101-580-16	THE ALPHA CENTER	1,500
10-5-101-580-17	WATEREE COMMUNITY ACTIONS	1,890
10-5-101-580-18	BETHUNE RESCUE SQUAD	7,000
10-5-101-580-19	CAMDEN KERSHAW RESCUE	1,500
10-5-101-580-20	MT PISGAH BUFFALO RESCUE	7,000
	TOTAL CONTRIBUTION AGENCIES EXPENDITURES	105,203

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

102 ADMINISTRATOR

10-5-102-500-00	FULL TIME	239,931
10-5-102-500-03	FICA TAXES	18,355
10-5-102-500-04	INSURANCE FRINGE	19,407
10-5-102-500-05	RETIREMENT FRINGE	22,530
10-5-102-500-06	WORKERS COMP	5,982
10-5-102-501-01	ADVERTISING	1,000
10-5-102-501-02	OFFICE SUPPLIES	3,500
10-5-102-501-03	POSTAGE	2,000
10-5-102-501-04	DUES AND PUBLICATIONS	51,472
10-5-102-504-00	FUEL	1,176
10-5-102-504-03	TRAVEL	2,500
10-5-102-504-05	TRAINING - MANDATORY	750
10-5-102-505-01	TELEPHONE - LOCAL	125,000
10-5-102-505-02	TELEPHONE - LONG DISTANCE	50
10-5-102-508-01	OTHER OPERATING	50,933
10-5-102-508-02	SUPPLEMENTAL APPROP	299,000
10-5-102-508-03	TRANSFER	177,000
	TOTAL ADMINISTRATOR EXPENDITURES	1,020,586

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

103 FINANCE

10-5-103-500-00	FULL TIME	119,083
10-5-103-500-01	PART TIME	1,217
10-5-103-500-03	FICA TAXES	9,200
10-5-103-500-04	INSURANCE FRINGE	14,091
10-5-103-500-05	RETIREMENT FRINGE	11,292
10-5-103-500-06	WORKERS COMP	1,683
10-5-103-501-01	ADVERTISING	1,000
10-5-103-501-02	OFFICE SUPPLIES	4,000
10-5-103-501-03	POSTAGE	5,000
10-5-103-501-04	DUES AND PUBLICATIONS	1,500
10-5-103-501-06	DATA PROCESSING	4,500
10-5-103-504-03	TRAVEL	1,000
10-5-103-504-05	TRAINING - MANDATORY	750
10-5-103-505-02	TELEPHONE - LONG DISTANCE	100
10-5-103-506-00	CS CONTRACTED SERVICES	2,000
10-5-103-507-00	PROFESSIONAL SERVICES - AUDIT	34,000
	TOTAL FINANCE EXPENDITURES	210,416

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

104 HUMAN RESOURCES

10-5-104-500-00	FULL TIME	64,338
10-5-104-500-03	FICA TAXES	4,922
10-5-104-500-04	INSURANCE FRINGE	3,415
10-5-104-500-05	RETIREMENT FRINGE	6,041
10-5-104-500-06	WORKERS COMP	241
10-5-104-501-01	ADVERTISING	1,000
10-5-104-501-02	OFFICE SUPPLIES	2,500
10-5-104-501-03	POSTAGE	2,000
10-5-104-503-17	TESTING & SCREENING	4,000
10-5-104-503-20	EMPLOYEE RECOGNITION	15,500
10-5-104-503-21	EMPLOYEE EDUCATION	20,000
10-5-104-503-23	EMPLOYEE BEREAVEMENT	720
10-5-104-503-24	EMPLOYEE ASSISTANCE	2,500
10-5-104-503-25	UNEMPLOYMENT INSURANCE	20,000
10-5-104-503-26	RETIREE INSURANCE	190,000
10-5-104-505-02	TELEPHONE - LONG DISTANCE	50
	TOTAL HUMAN RESOURCES EXPENDITURES	337,227

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

105 ATTORNEY

10-5-105-500-00	FULL TIME	85,302
10-5-105-500-03	FICA TAXES	6,526
10-5-105-500-05	RETIREMENT FRINGE	8,010
10-5-105-500-06	WORKERS COMP	381
10-5-105-507-01	PROFESSIONAL SERVICES - LEGAL	60,000
	TOTAL ATTORNEY EXPENDITURES	160,219

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

106 INFORMATION TECHNOLOGY		
10-5-106-500-00	FULL TIME	35,787
10-5-106-500-03	FICA TAXES	2,738
10-5-106-500-04	INSURANCE FRINGE	3,556
10-5-106-500-05	RETIREMENT FRINGE	3,360
10-5-106-500-06	WORKERS COMP	1,189
10-5-106-501-02	OFFICE SUPPLIES	1,500
10-5-106-501-04	DUES AND PUBLICATIONS	100
10-5-106-501-06	DATA PROCESSING	26,500
10-5-106-502-01	UNIFORMS AND CLOTHING	200
10-5-106-503-02	EQUIPMENT REPAIRS & MAINT	12,000
10-5-106-504-03	TRAVEL	1,000
10-5-106-504-04	TRAINING - ELECTIVE	614
10-5-106-505-03	TELEPHONE - CELLULAR	1,000
10-5-106-509-00	SUPPL & MATER - PROGRAM	500
10-5-106-599-99	EQUIPMENT - CAPITAL	36,160
	TOTAL INFORMATION TECHNOLOGY EXPENDITURES	126,204

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

107 ECONOMIC DEVELOPMENT		
10-5-107-500-00	FULL TIME	115,260
10-5-107-500-03	FICA TAXES	8,817
10-5-107-500-04	INSURANCE FRINGE	12,865
10-5-107-500-05	RETIREMENT FRINGE	10,823
10-5-107-500-06	WORKERS COMP	2,982
10-5-107-500-07	VEHICLE ALLOWANCE	8,000
10-5-107-501-02	OFFICE SUPPLIES	4,500
10-5-107-501-03	POSTAGE	700
10-5-107-501-04	DUES AND PUBLICATIONS	500
10-5-107-501-05	DUPLICATING & PRINTING	500
10-5-107-502-00	CUSTODIAL SUPPLIES	100
10-5-107-503-04	BUILDING GROUNDS MAINT	500
10-5-107-503-06	INDUSTRIAL GROUNDS	12,000
10-5-107-503-10	SITE DEVELOPMENT	36,998
10-5-107-504-03	TRAVEL	3,000
10-5-107-504-04	TRAINING - ELECTIVE	500
10-5-107-505-00	UTILITIES	5,500
10-5-107-505-02	TELEPHONE - LONG DISTANCE	200
10-5-107-505-03	TELEPHONE - CELLULAR	1,100
10-5-107-505-04	PARK UTILITIES	9,000
10-5-107-506-00	CS CONTRACTED SERVICES	72,000
	TOTAL ECONOMIC DEVELOPMENT EXPENDITURES	305,845

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

108 BUILDING MAINTENANCE		
10-5-108-500-00	FULL TIME	121,098
10-5-108-500-02	OVERTIME	9,839
10-5-108-500-03	FICA TAXES	10,017
10-5-108-500-04	INSURANCE FRINGE	20,548
10-5-108-500-05	RETIREMENT FRINGE	12,295
10-5-108-500-06	WORKERS COMP	6,220
10-5-108-502-00	CUSTODIAL SUPPLIES	14,085
10-5-108-502-01	UNIFORMS AND CLOTHING	5,000
10-5-108-503-02	EQUIPMENT REPAIRS & MAINT	600
10-5-108-503-04	BUILDING GROUNDS MAINT	79,084
10-5-108-504-00	FUEL	465
10-5-108-505-00	UTILITIES	299,000
10-5-108-506-00	CS CONTRACTED SERVICES	20,660
10-5-108-509-00	SUPPL & MATER - PROGRAM	100
	TOTAL BUILDING MAINTENANCE EXPENDITURES	599,011

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

109 PLANNING & ZONING		
10-5-109-500-00	FULL TIME	263,048
10-5-109-500-01	PART TIME	41
10-5-109-500-03	FICA TAXES	20,126
10-5-109-500-04	INSURANCE FRINGE	32,290
10-5-109-500-05	RETIREMENT FRINGE	24,700
10-5-109-500-06	WORKERS COMP	7,256
10-5-109-501-01	ADVERTISING	735
10-5-109-501-02	OFFICE SUPPLIES	3,920
10-5-109-501-03	POSTAGE	980
10-5-109-501-04	DUES AND PUBLICATIONS	1,764
10-5-109-501-05	DUPLICATING & PRINTING	2,450
10-5-109-501-06	DATA PROCESSING	5,660
10-5-109-503-00	EQUIPMENT LEASE	2,234
10-5-109-503-02	EQUIPMENT REPAIRS & MAINT	686
10-5-109-504-00	FUEL	10,654
10-5-109-504-03	TRAVEL	1,470
10-5-109-504-04	TRAINING - ELECTIVE	1,960
10-5-109-505-01	TELEPHONE - LOCAL	196
10-5-109-505-02	TELEPHONE - LONG DISTANCE	172
TOTAL PLANNING & ZONING EXPENDITURES		380,342

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

110 EMERGENCY PREPAREDNESS		
10-5-110-501-02	OFFICE SUPPLIES	1,500
10-5-110-501-03	POSTAGE	200
10-5-110-503-11	LEPC	200
10-5-110-506-00	CS CONTRACTED SERVICES	3,852
10-5-110-509-00	SUPPL & MATER - PROGRAM	3,805
	TOTAL EMERGENCY PREPAREDNESS EXPENDITURES	9,557

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

111 PUBLIC WORKS

10-5-111-500-00	FULL TIME	511,366
10-5-111-500-01	PART TIME	18,096
10-5-111-500-02	OVERTIME	4,649
10-5-111-500-03	FICA TAXES	40,859
10-5-111-500-04	INSURANCE FRINGE	52,344
10-5-111-500-05	RETIREMENT FRINGE	48,793
10-5-111-500-06	WORKERS COMP	49,894
10-5-111-501-02	OFFICE SUPPLIES	1,750
10-5-111-501-03	POSTAGE	25
10-5-111-501-04	DUES AND PUBLICATIONS	250
10-5-111-502-00	CUSTODIAL SUPPLIES	500
10-5-111-502-01	UNIFORMS AND CLOTHING	10,000
10-5-111-503-00	EQUIPMENT LEASE	1,200
10-5-111-503-02	EQUIPMENT REPAIRS & MAINT	2,500
10-5-111-503-03	EQUIPMENT - NONCAPITAL	9,000
10-5-111-503-20	EMPLOYEE RECOGNITION	500
10-5-111-504-00	FUEL	195,343
10-5-111-504-03	TRAVEL	750
10-5-111-504-04	TRAINING - ELECTIVE	750
10-5-111-505-00	UTILITIES	8,000
10-5-111-505-01	TELEPHONE - LOCAL	100
10-5-111-505-02	TELEPHONE - LONG DISTANCE	80
10-5-111-505-03	TELEPHONE - CELLULAR	1,200
10-5-111-506-00	CS CONTRACTED SERVICES	36,240
10-5-111-509-00	SUPPL & MATER - PROGRAM	500
10-5-111-509-01	SUPPL & MATER - SIGNS	14,000
10-5-111-509-02	SUPPL & MATER - ROCK	281,741
10-5-111-509-03	SUPPL & MATER - ROADS	29,000
10-5-111-509-04	SUPPL & MATER - DRAINAGE	14,000
10-5-111-509-05	SUPPL & MATER - SAFETY	2,000
	TOTAL PUBLIC WORKS EXPENDITURES	1,335,430

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

112 SOLID WASTE

10-5-112-500-00	FULL TIME	182,233
10-5-112-500-01	PART TIME	281,741
10-5-112-500-02	OVERTIME	16,796
10-5-112-500-03	FICA TAXES	36,779
10-5-112-500-04	INSURANCE FRINGE	22,269
10-5-112-500-05	RETIREMENT FRINGE	45,144
10-5-112-500-06	WORKERS COMP	43,958
10-5-112-501-02	OFFICE SUPPLIES	3,000
10-5-112-501-03	POSTAGE	800
10-5-112-502-00	CUSTODIAL SUPPLIES	1,500
10-5-112-502-01	UNIFORMS AND CLOTHING	6,000
10-5-112-503-00	EQUIPMENT LEASE	2,000
10-5-112-503-01	EQUIPMENT RENTAL	20,000
10-5-112-503-02	EQUIPMENT REPAIRS & MAINT	3,000
10-5-112-503-08	ENGINEERING & MONITORING	40,000
10-5-112-503-09	ENVIRONMENTAL COMPLIANCE	35,000
10-5-112-504-00	FUEL	62,228
10-5-112-504-03	TRAVEL	2,000
10-5-112-505-00	UTILITIES	50,000
10-5-112-505-02	TELEPHONE - LONG DISTANCE	70
10-5-112-505-03	TELEPHONE - CELLULAR	2,500
10-5-112-506-00	CS CONTRACTED SERVICES	44,700
10-5-112-506-01	CS - YARD WASTE DISPOSAL	85,000
10-5-112-506-02	CS - HAULING	537,043
10-5-112-506-03	CS - DISPOSAL	400,000
10-5-112-506-20	LANDFILL MAINT - LUGOFF	6,000
10-5-112-506-21	LANDFILL MAINT - PARK RD	14,495
10-5-112-509-00	SUPPL & MATER - PROGRAM	49,700
10-5-112-509-05	SUPPL & MATER - SAFETY	3,600
	TOTAL SOLID WASTE EXPENDITURES	1,997,556

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

113 ENGINEER

10-5-113-500-00	FULL TIME	66,300
10-5-113-500-03	FICA TAXES	5,072
10-5-113-500-04	INSURANCE FRINGE	3,556
10-5-113-500-05	RETIREMENT FRINGE	6,226
10-5-113-500-06	WORKERS COMP	2,198
10-5-113-501-02	OFFICE SUPPLIES	1,000
10-5-113-504-03	TRAVEL	1,000
10-5-113-504-05	TRAINING - MANDATORY	1,000
10-5-113-506-00	CS CONTRACTED SERVICES	137,140
10-5-113-599-99	EQUIPMENT - CAPITAL	11,600
	TOTAL ENGINEER EXPENDITURES	235,092

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

114 ASSESSOR

10-5-114-500-00	FULL TIME	336,481
10-5-114-500-01	PART TIME	14,478
10-5-114-500-03	FICA TAXES	26,848
10-5-114-500-04	INSURANCE FRINGE	34,554
10-5-114-500-05	RETIREMENT FRINGE	32,954
10-5-114-500-06	WORKERS COMP	7,301
10-5-114-501-01	ADVERTISING	100
10-5-114-501-02	OFFICE SUPPLIES	3,000
10-5-114-501-03	POSTAGE	2,310
10-5-114-501-04	DUES AND PUBLICATIONS	1,950
10-5-114-501-06	DATA PROCESSING	40,000
10-5-114-504-00	FUEL	5,908
10-5-114-504-03	TRAVEL	1,495
10-5-114-504-05	TRAINING - MANDATORY	3,000
10-5-114-504-06	STIPEND - BOARDS & COMMISSIONS	1,900
10-5-114-505-02	TELEPHONE - LONG DISTANCE	225
10-5-114-506-00	CS CONTRACTED SERVICES	8,260
10-5-114-509-00	SUPPL & MATER - PROGRAM	5,500
10-5-114-599-99	EQUIPMENT - CAPITAL	10,000
	TOTAL ASSESSOR EXPENDITURES	536,264

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

115 AUDITOR

10-5-115-500-00	FULL TIME	117,163
10-5-115-500-01	PART TIME	13,000
10-5-115-500-03	FICA TAXES	9,957
10-5-115-500-04	INSURANCE FRINGE	17,159
10-5-115-500-05	RETIREMENT FRINGE	12,222
10-5-115-500-06	WORKERS COMP	487
10-5-115-501-02	OFFICE SUPPLIES	2,032
10-5-115-501-03	POSTAGE	600
10-5-115-501-04	DUES AND PUBLICATIONS	700
10-5-115-501-06	DATA PROCESSING	90,000
10-5-115-504-03	TRAVEL	2,500
10-5-115-504-05	TRAINING - MANDATORY	500
10-5-115-505-02	TELEPHONE - LONG DISTANCE	100
	TOTAL AUDITOR EXPENDITURES	266,420

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

116 DELINQUENT TAX COLLECTOR		
10-5-116-500-00	FULL TIME	52,629
10-5-116-500-03	FICA TAXES	4,026
10-5-116-500-04	INSURANCE FRINGE	177
10-5-116-500-05	RETIREMENT FRINGE	4,942
10-5-116-500-06	WORKERS COMP	1,148
10-5-116-501-01	ADVERTISING	44,955
10-5-116-501-02	OFFICE SUPPLIES	28,097
10-5-116-501-03	POSTAGE	45,000
10-5-116-501-06	DATA PROCESSING	6,386
10-5-116-504-00	FUEL	2,940
10-5-116-504-03	TRAVEL	200
10-5-116-504-05	TRAINING - MANDATORY	1,000
10-5-116-505-02	TELEPHONE - LONG DISTANCE	50
10-5-116-505-03	TELEPHONE - CELLULAR	1,500
10-5-116-506-00	CS CONTRACTED SERVICES	13,500
10-5-116-507-01	PROF SERVICES - LEGAL	30,000
	TOTAL DELINQUENT TAX COLLECTOR EXPENDITURES	236,550

KERSHAW COUNTY, SOUTH CAROLINA
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FISCAL YEAR 2009-2010

117 TREASURER

10-5-117-500-00	FULL TIME	159,377
10-5-117-500-03	FICA TAXES	12,192
10-5-117-500-04	INSURANCE FRINGE	15,467
10-5-117-500-05	RETIREMENT FRINGE	14,966
10-5-117-500-06	WORKERS COMP	1,857
10-5-117-501-02	OFFICE SUPPLIES	1,500
10-5-117-501-03	POSTAGE	55,000
10-5-117-501-04	DUES AND PUBLICATIONS	50
10-5-117-501-06	DATA PROCESSING	49,461
10-5-117-504-03	TRAVEL	150
10-5-117-504-05	TRAINING - MANDATORY	300
10-5-117-505-02	TELEPHONE - LONG DISTANCE	300
	TOTAL TREASURER EXPENDITURES	310,620

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

118 COURTS

10-5-118-509-00	SUPPL & MATER - PROGRAM	1,000
10-5-118-580-22	PUBLIC DEFENDER	75,000
10-5-118-580-23	SOLICITOR	60,000
	TOTAL COURTS EXPENDITURES	136,000

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

119 CLERK OF COURT

10-5-119-500-00	FULL TIME	164,856
10-5-119-500-01	PART TIME	13,752
10-5-119-500-02	OVERTIME	409
10-5-119-500-03	FICA TAXES	13,695
10-5-119-500-04	INSURANCE FRINGE	21,025
10-5-119-500-05	RETIREMENT FRINGE	15,518
10-5-119-500-06	WORKERS COMP	1,209
10-5-119-501-02	OFFICE SUPPLIES	6,500
10-5-119-501-03	POSTAGE	4,000
10-5-119-503-02	EQUIPMENT REPAIRS & MAINT	3,750
10-5-119-503-12	JUROR PAY	56,480
10-5-119-505-02	TELEPHONE - LONG DISTANCE	200
	TOTAL CLERK OF COURT EXPENDITURES	301,394

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

120 FAMILY COURT

10-5-120-500-00	FULL TIME	152,645
10-5-120-500-01	PART TIME	17,476
10-5-120-500-03	FICA TAXES	13,014
10-5-120-500-04	INSURANCE FRINGE	22,410
10-5-120-500-05	RETIREMENT FRINGE	15,388
10-5-120-500-06	WORKERS COMP	637
10-5-120-501-02	OFFICE SUPPLIES	12,887
10-5-120-501-03	POSTAGE	19,000
10-5-120-501-06	DATA PROCESSING	7,700
10-5-120-503-02	EQUIPMENT REPAIRS & MAINT	8,135
10-5-120-504-03	TRAVEL	2,000
10-5-120-505-02	TELEPHONE - LONG DISTANCE	100
10-5-120-506-00	CS CONTRACTED SERVICES	4,700
	TOTAL FAMILY COURT EXPENDITURES	276,092

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

121 SUMMARY COURT

10-5-121-500-00	FULL TIME	490,068
10-5-121-500-03	FICA TAXES	37,490
10-5-121-500-04	INSURANCE FRINGE	74,273
10-5-121-500-05	RETIREMENT FRINGE	50,090
10-5-121-500-06	WORKERS COMP	9,562
10-5-121-501-02	OFFICE SUPPLIES	6,500
10-5-121-501-03	POSTAGE	5,500
10-5-121-501-04	DUES AND PUBLICATIONS	1,300
10-5-121-501-05	DUPLICATING & PRINTING	1,750
10-5-121-501-06	DATA PROCESSING	4,500
10-5-121-503-02	EQUIPMENT REPAIRS & MAINT	500
10-5-121-503-12	JUROR PAY	8,000
10-5-121-503-18	BONDING	1,100
10-5-121-504-03	TRAVEL	1,000
10-5-121-504-04	TRAINING - ELECTIVE	1,000
10-5-121-505-02	TELEPHONE - LONG DISTANCE	280
	TOTAL SUMMARY COURT EXPENDITURES	692,913

KERSHAW COUNTY, SOUTH CAROLINA
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FISCAL YEAR 2009-2010

122 PROBATE COURT

10-5-122-500-00	FULL TIME	167,431
10-5-122-500-03	FICA TAXES	12,808
10-5-122-500-04	INSURANCE FRINGE	21,025
10-5-122-500-05	RETIREMENT FRINGE	16,707
10-5-122-500-06	WORKERS COMP	627
10-5-122-501-02	OFFICE SUPPLIES	5,000
10-5-122-501-03	POSTAGE	700
10-5-122-501-04	DUES AND PUBLICATIONS	300
10-5-122-501-06	DATA PROCESSING	6,500
10-5-122-503-02	EQUIPMENT REPAIRS & MAINT	2,500
10-5-122-504-03	TRAVEL	3,000
10-5-122-504-05	TRAINING - MANDATORY	2,500
10-5-122-505-02	TELEPHONE - LONG DISTANCE	100
10-5-122-509-00	SUPPL & MATER - PROGRAM	5,762
	TOTAL PROBATE COURT EXPENDITURES	244,960

KERSHAW COUNTY, SOUTH CAROLINA
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FISCAL YEAR 2009-2010

123 REGISTER OF DEEDS

10-5-123-500-00	FULL TIME	99,052
10-5-123-500-03	FICA TAXES	7,577
10-5-123-500-04	INSURANCE FRINGE	15,851
10-5-123-500-05	RETIREMENT FRINGE	9,301
10-5-123-500-06	WORKERS COMP	371
10-5-123-501-02	OFFICE SUPPLIES	6,860
10-5-123-501-03	POSTAGE	1,568
10-5-123-503-02	EQUIPMENT REPAIRS & MAINT	1,470
10-5-123-504-05	TRAINING - MANDATORY	1,568
10-5-123-505-02	TELEPHONE - LONG DISTANCE	49
10-5-123-506-00	CS CONTRACTED SERVICES	63,700
	TOTAL REGISTER OF DEEDS EXPENDITURES	207,367

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

124 MASTER IN EQUITY

10-5-124-500-01	PART TIME	33,733
10-5-124-500-03	FICA TAXES	2,581
10-5-124-500-04	INSURANCE FRINGE	6,802
10-5-124-500-05	RETIREMENT FRINGE	3,168
10-5-124-500-06	WORKERS COMP	126
10-5-124-508-01	OTHER OPERATING	11,730
TOTAL MASTER IN EQUITY EXPENDITURES		58,140

KERSHAW COUNTY, SOUTH CAROLINA
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 FISCAL YEAR 2009-2010

125 CENTRAL COMMUNICATIONS		
10-5-125-500-00	FULL TIME	518,933
10-5-125-500-01	PART TIME	27,554
10-5-125-500-02	OVERTIME	109,268
10-5-125-500-03	FICA TAXES	50,165
10-5-125-500-04	INSURANCE FRINGE	61,988
10-5-125-500-05	RETIREMENT FRINGE	61,575
10-5-125-500-06	WORKERS COMP	5,290
10-5-125-501-02	OFFICE SUPPLIES	2,250
10-5-125-501-03	POSTAGE	100
10-5-125-501-04	DUES AND PUBLICATIONS	650
10-5-125-502-00	CUSTODIAL SUPPLIES	300
10-5-125-502-01	UNIFORMS AND CLOTHING	1,500
10-5-125-503-00	EQUIPMENT LEASE	8,185
10-5-125-503-17	TESTING & SCREENING	1,342
10-5-125-504-00	FUEL	392
10-5-125-504-03	TRAVEL	2,500
10-5-125-504-05	TRAINING - MANDATORY	2,500
10-5-125-505-01	TELEPHONE - LOCAL	5,500
10-5-125-505-02	TELEPHONE - LONG DISTANCE	900
TOTAL CENTRAL COMMUNICATIONS EXPENDITURES		860,892

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

126 CORONER

10-5-126-500-00	FULL TIME	29,658
10-5-126-500-01	PART TIME	10,290
10-5-126-500-03	FICA TAXES	3,056
10-5-126-500-04	INSURANCE FRINGE	3,556
10-5-126-500-05	RETIREMENT FRINGE	4,315
10-5-126-500-06	WORKERS COMP	1,667
10-5-126-501-02	OFFICE SUPPLIES	1,960
10-5-126-501-03	POSTAGE	98
10-5-126-501-04	DUES AND PUBLICATIONS	490
10-5-126-502-00	CUSTODIAL SUPPLIES	196
10-5-126-504-00	FUEL	5,169
10-5-126-504-04	TRAINING - ELECTIVE	980
10-5-126-505-02	TELEPHONE - LONG DISTANCE	73
10-5-126-505-03	TELEPHONE - CELLULAR	2,352
10-5-126-506-07	CS - AUTOPSY	44,100
10-5-126-506-08	CS - TRANSPORT	2,450
10-5-126-509-00	SUPPL & MATER - PROGRAM	6,469
	TOTAL CORONER EXPENDITURES	116,879

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

127 SHERIFF'S DEPARTMENT		
10-5-127-500-00	FULL TIME	2,280,179
10-5-127-500-01	PART TIME	47,299
10-5-127-500-02	OVERTIME	95,219
10-5-127-500-03	FICA TAXES	185,336
10-5-127-500-04	INSURANCE FRINGE	317,092
10-5-127-500-05	RETIREMENT FRINGE	264,396
10-5-127-500-06	WORKERS COMP	96,395
10-5-127-501-02	OFFICE SUPPLIES	8,793
10-5-127-501-03	POSTAGE	1,200
10-5-127-501-04	DUES AND PUBLICATIONS	1,530
10-5-127-501-06	DATA PROCESSING	3,000
10-5-127-502-00	CUSTODIAL SUPPLIES	1,500
10-5-127-502-01	UNIFORMS AND CLOTHING	18,500
10-5-127-503-02	EQUIPMENT REPAIRS & MAINT	4,700
10-5-127-504-00	FUEL	366,271
10-5-127-504-03	TRAVEL	3,750
10-5-127-504-04	TRAINING - ELECTIVE	1,250
10-5-127-505-01	TELEPHONE - LOCAL	1,200
10-5-127-505-02	TELEPHONE - LONG DISTANCE	4,050
10-5-127-505-03	TELEPHONE - CELLULAR	1,255
10-5-127-506-00	CS CONTRACTED SERVICES	2,500
10-5-127-509-00	SUPPL & MATER - PROGRAM	17,050
10-5-127-599-99	EQUIPMENT - CAPITAL	78,200
TOTAL SHERIFF'S DEPARTMENT EXPENDITURES		3,800,665

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

128 DETENTION CENTER

10-5-128-500-00	FULL TIME	758,683
10-5-128-500-01	PART TIME	8,584
10-5-128-500-02	OVERTIME	6,958
10-5-128-500-03	FICA TAXES	59,228
10-5-128-500-04	INSURANCE FRINGE	83,089
10-5-128-500-05	RETIREMENT FRINGE	83,314
10-5-128-500-06	WORKERS COMP	32,506
10-5-128-501-02	OFFICE SUPPLIES	12,740
10-5-128-501-03	POSTAGE	490
10-5-128-501-04	DUES AND PUBLICATIONS	294
10-5-128-501-07	COPIER LEASE	1,078
10-5-128-502-00	CUSTODIAL SUPPLIES	17,640
10-5-128-502-01	UNIFORMS AND CLOTHING	8,820
10-5-128-503-02	EQUIPMENT REPAIRS & MAINT	490
10-5-128-503-04	BUILDING GROUNDS MAINT	24,500
10-5-128-503-28	INMATE LABOR	1,470
10-5-128-504-00	FUEL	7,681
10-5-128-504-03	TRAVEL	2,450
10-5-128-504-05	TRAINING - MANDATORY	3,430
10-5-128-505-00	UTILITIES	86,240
10-5-128-505-01	TELEPHONE - LOCAL	147
10-5-128-505-02	TELEPHONE - LONG DISTANCE	490
10-5-128-505-03	TELEPHONE - CELLULAR	1,519
10-5-128-506-00	CS CONTRACTED SERVICES	16,660
10-5-128-506-04	CS - FOOD	225,400
10-5-128-506-05	CS - JUVENILE HOUSING	10,780
10-5-128-506-06	CS - CHAPLIN ASSISTANCE	6,076
10-5-128-507-02	PROFESSIONAL SERVICES - MEDICAL	186,200
10-5-128-509-00	SUPPL & MATER - PROGRAM	9,822
	TOTAL DETENTION CENTER EXPENDITURES	1,656,779

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

130 SPECIAL SERVICES

10-5-130-500-00	FULL TIME	132,313
10-5-130-500-03	FICA TAXES	10,122
10-5-130-500-04	INSURANCE FRINGE	19,977
10-5-130-500-05	RETIREMENT FRINGE	14,206
10-5-130-500-06	WORKERS COMP	4,571
10-5-130-501-02	OFFICE SUPPLIES	3,000
10-5-130-502-01	UNIFORMS AND CLOTHING	1,000
10-5-130-503-02	EQUIPMENT REPAIRS & MAINT	500
10-5-130-504-00	FUEL	18,444
10-5-130-504-03	TRAVEL	500
10-5-130-504-04	TRAINING - ELECTIVE	1,000
10-5-130-505-02	TELEPHONE - LONG DISTANCE	25
10-5-130-509-00	SUPPL & MATER - PROGRAM	3,500
10-5-130-580-21	HUMANE SOCIETY	118,000
	TOTAL SPECIAL SERVICES EXPENDITURES	327,158

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

131 VETERAN'S AFFAIRS

10-5-131-500-00	FULL TIME	75,197
10-5-131-500-03	FICA TAXES	5,753
10-5-131-500-04	INSURANCE FRINGE	10,358
10-5-131-500-05	RETIREMENT FRINGE	7,061
10-5-131-500-06	WORKERS COMP	1,541
10-5-131-501-02	OFFICE SUPPLIES	1,200
10-5-131-501-03	POSTAGE	900
10-5-131-501-04	DUES AND PUBLICATIONS	200
10-5-131-501-06	DATA PROCESSING	700
10-5-131-502-00	CUSTODIAL SUPPLIES	100
10-5-131-504-03	TRAVEL	1,961
10-5-131-504-04	TRAINING - ELECTIVE	1,600
10-5-131-505-02	TELEPHONE - LONG DISTANCE	200
	TOTAL VETERAN'S AFFAIRS EXPENDITURES	106,771

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

132 REGISTRATION AND ELECTION		
10-5-132-500-00	FULL TIME	58,794
10-5-132-500-01	PART TIME	38,500
10-5-132-500-03	FICA TAXES	8,301
10-5-132-500-04	INSURANCE FRINGE	3,733
10-5-132-500-05	RETIREMENT FRINGE	7,974
10-5-132-500-06	WORKERS COMP	220
10-5-132-501-02	OFFICE SUPPLIES	3,500
10-5-132-501-03	POSTAGE	3,000
10-5-132-501-04	DUES AND PUBLICATIONS	300
10-5-132-503-02	EQUIPMENT REPAIRS & MAINT	32,172
10-5-132-503-05	RENT	300
10-5-132-503-13	SPECIAL ELECTION	5,000
10-5-132-504-03	TRAVEL	3,500
10-5-132-504-05	TRAINING - MANDATORY	1,700
10-5-132-505-02	TELEPHONE - LONG DISTANCE	50
10-5-132-506-00	CS CONTRACTED SERVICES	18,120
10-5-132-509-00	SUPPL & MATER - PROGRAM	2,000
TOTAL REGISTRATION AND ELECTION EXPENDITURES		187,164

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

133 AIRPORT

10-5-133-500-01	PART TIME	3,500
10-5-133-500-03	FICA TAXES	268
10-5-133-500-06	WORKERS COMP	143
10-5-133-501-02	OFFICE SUPPLIES	200
10-5-133-501-03	POSTAGE	50
10-5-133-503-04	BUILDING GROUNDS MAINT	16,650
10-5-133-504-00	FUEL	862
10-5-133-505-00	UTILITIES	12,500
10-5-133-505-02	TELEPHONE - LONG DISTANCE	100
10-5-133-505-05	SECURITY	10,000
10-5-133-506-00	CS CONTRACTED SERVICES	8,000
10-5-133-508-00	GRANT MATCH	21,000
10-5-133-585-00	REVENUE BOND PAYMENT	18,146
	TOTAL AIRPORT EXPENDITURES	91,419

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

134 LIBRARY

10-5-134-500-00	FULL TIME	360,989
10-5-134-500-01	PART TIME	79,885
10-5-134-500-03	FICA TAXES	33,727
10-5-134-500-04	INSURANCE FRINGE	42,864
10-5-134-500-05	RETIREMENT FRINGE	41,091
10-5-134-500-06	WORKERS COMP	3,598
10-5-134-501-02	OFFICE SUPPLIES	10,000
10-5-134-501-03	POSTAGE	2,000
10-5-134-501-04	DUES AND PUBLICATIONS	750
10-5-134-502-00	CUSTODIAL SUPPLIES	1,500
10-5-134-503-04	BUILDING GROUNDS MAINT	4,000
10-5-134-504-00	FUEL	2,450
10-5-134-504-03	TRAVEL	2,000
10-5-134-504-04	TRAINING - ELECTIVE	2,250
10-5-134-505-00	UTILITIES	28,000
10-5-134-505-01	TELEPHONE - LOCAL	2,500
10-5-134-505-02	TELEPHONE - LONG DISTANCE	966
10-5-134-506-00	CS CONTRACTED SERVICES	35,000
10-5-134-509-00	SUPPL & MATER - PROGRAM	3,500
10-5-134-509-06	SUPPL & MATER - LOCAL	54,286
10-5-134-509-07	SUPPL & MATER - STATE	60,000
	TOTAL LIBRARY EXPENDITURES	771,356

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

135 RECREATION

10-5-135-500-00	FULL TIME	421,337
10-5-135-500-01	PART TIME	81,667
10-5-135-500-02	OVERTIME	383
10-5-135-500-03	FICA TAXES	38,509
10-5-135-500-04	INSURANCE FRINGE	53,625
10-5-135-500-05	RETIREMENT FRINGE	40,700
10-5-135-500-06	WORKERS COMP	22,680
10-5-135-501-01	ADVERTISING	3,920
10-5-135-501-02	OFFICE SUPPLIES	2,450
10-5-135-501-03	POSTAGE	5,390
10-5-135-501-04	DUES AND PUBLICATIONS	882
10-5-135-502-00	CUSTODIAL SUPPLIES	5,390
10-5-135-502-01	UNIFORMS AND CLOTHING	5,880
10-5-135-503-02	EQUIPMENT REPAIRS & MAINT	4,900
10-5-135-503-03	EQUIPMENT - NONCAPITAL	9,800
10-5-135-503-04	BUILDING GROUNDS MAINT	46,060
10-5-135-503-14	POOL	44,100
10-5-135-503-15	ATHLETICS	147,000
10-5-135-503-16	PROGRAMS	147,000
10-5-135-503-29	OFFICIAL FEES	49,000
10-5-135-504-00	FUEL	19,208
10-5-135-504-04	TRAINING - ELECTIVE	3,920
10-5-135-505-00	UTILITIES	117,600
10-5-135-505-01	TELEPHONE - LOCAL	98
10-5-135-505-02	TELEPHONE - LONG DISTANCE	294
10-5-135-505-03	TELEPHONE - CELLULAR	1,078
10-5-135-508-00	GRANT MATCH	50,000
10-5-135-508-02	SUPPLEMENTAL APPROP	83,300
10-5-135-509-00	SUPPL & MATER - PROGRAM	30,870
	TOAL RECREATION EXPENDITURES	1,437,041

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

136 RISK MANAGEMENT		
10-5-136-503-18	BONDING	2,000
10-5-136-503-27	P & L INSURANCE	413,964
10-5-136-509-05	SUPPL & MATER - SAFETY	1,100
	TOTAL RISK MANAGEMENT EXPENDITURES	417,064

KERSHAW COUNTY, SOUTH CAROLINA
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FISCAL YEAR 2009-2010

160 DSS

10-5-160-501-02	OFFICE SUPPLIES	200
10-5-160-502-00	CUSTODIAL SUPPLIES	175
10-5-160-503-05	RENT	126,128
10-5-160-505-01	TELEPHONE - LOCAL	9,500
10-5-160-509-00	SUPPL & MATER - PROGRAM	1,550
TOTAL DSS EXPENDITURES		137,553

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

161 HEALTH DEPARTMENT		
10-5-161-501-07	COPIER LEASE	3,100
10-5-161-503-04	BUILDING GROUNDS MAINT	6,202
10-5-161-505-01	TELEPHONE - LOCAL	9,358
10-5-161-506-00	CS CONTRACTED SERVICES	1,894
	TOTAL HEALTH DEPARTMENT EXPENDITURES	20,554

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

162 INDIGENT CARE		
10-5-162-506-00 CS CONTRACTED SERVICES		171,645
TOTAL INDIGENT CARE EXPENDITURES		171,645

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

163 LEGISLATIVE DELEGATION	
10-5-163-500-01 PART TIME	13,500
TOTAL LEGISLATIVE DELEGATION EXPENDITURES	13,500

KERSHAW COUNTY, SOUTH CAROLINA
APPROVED BUDGET
FISCAL YEAR 2009-2010

164 FLEET MAINTENANCE	
10-5-164-504-01 FLEET MAINT - CONTRACT	430,000
10-5-164-504-02 FLEET MAINT - NONCONTRACT	50,000
164 FLEET MAINTENANCE	480,000

TOTAL GENERAL FUND EXPENDITURES **20,858,544**

KERSHAW COUNTY, SOUTH CAROLINA
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FISCAL YEAR 2009-2010

200 INMATE CANTEEN REVENUES	
11-4-200-407-04 REVENUE - INMATE CANTEEN	60,000
TOTAL INMATE CANTEEN REVENUES	60,000
200 INMATE CANTEEN EXPENDITURES	
11-5-200-503-03 EQUIPMENT - NONCAPITAL	10,000
11-5-200-509-00 SUPPL & MATER - PROGRAM	30,000
11-5-200-599-99 EQUIPMENT - CAPITAL	20,000
TOTAL INMATE CANTEEN EXPENDITURES	60,000

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

201 E911 TARIFF REVENUES		
11-4-201-407-03	REVENUE - E911 TARIFF	254,690
11-4-201-420-01	TRANSFER FRM RESERVES	377,000
	TOTAL E911 TARIFF REVENUES	631,690
201 E911 TARIFF EXPENDITURES		
11-5-201-500-00	FULL TIME	53,721
11-5-201-500-03	FICA TAXES	4,110
11-5-201-500-04	INSURANCE FRINGE	3,556
11-5-201-500-05	RETIREMENT FRINGE	5,044
11-5-201-500-06	WORKERS COMP	569
11-5-201-501-02	OFFICE SUPPLIES	4,000
11-5-201-505-01	TELEPHONE - LOCAL	80,000
11-5-201-506-00	CS CONTRACTED SERVICES	90,000
11-5-201-509-00	SUPPL & MATER - PROGRAM	13,690
11-5-201-599-99	EQUIPMENT - CAPITAL	377,000
	TOTAL E911 TARIFF EXPENDITURES	631,690

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

202 FIRE SERVICES REVENUES		
11-4-202-400-00	TAXES - CURRENT PROPERTY	792,575
11-4-202-400-01	TAXES - DELINQUENT PROPERTY	38,197
11-4-202-400-02	TAXES - FEE IN LIEU	15,459
11-4-202-400-04	TAXES - VEHICLE PROPERTY	124,138
11-4-202-420-01	TRANSFER FRM RESERVES	332,286
	TOTAL FIRE SERVICES REVENUES	1,302,655

202 FIRE SERVICES EXPENDITURES		
11-5-202-500-00	FULL TIME	159,871
11-5-202-500-01	PART TIME	70,000
11-5-202-500-03	FICA TAXES	17,585
11-5-202-500-04	INSURANCE FRINGE	25,395
11-5-202-500-05	RETIREMENT FRINGE	19,281
11-5-202-500-06	WORKERS COMP	12,695
11-5-202-501-02	OFFICE SUPPLIES	2,500
11-5-202-501-03	POSTAGE	400
11-5-202-501-04	DUES AND PUBLICATIONS	650
11-5-202-502-01	UNIFORMS AND CLOTHING	4,000
11-5-202-503-02	EQUIPMENT REPAIRS & MAINT	1,000
11-5-202-503-04	BUILDING GROUNDS MAINT	35,000
11-5-202-503-30	FIRE STATION EXPENSES	236,650
11-5-202-503-31	OSHA REQUIREMENTS	45,000
11-5-202-504-00	FUEL	35,000
11-5-202-504-02	FLEET MAINT - NONCONTRACT	59,000
11-5-202-504-04	TRAINING - ELECTIVE	8,000
11-5-202-505-01	TELEPHONE - LOCAL	6,000
11-5-202-505-02	TELEPHONE - LONG DISTANCE	150
11-5-202-508-00	GRANT MATCH	297,250
11-5-202-508-02	SUPPLEMENTAL APPROP	235,993
11-5-202-509-00	SUPPL & MATER - PROGRAM	16,000
11-5-202-599-99	EQUIPMENT - CAPITAL	15,235
	TOTAL FIRE SERVICES EXPENDITURES	1,302,655

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

300 COUNTY DEBT REVENUES		
12-4-300-400-00	TAXES - CURRENT PROPERTY	1,249,590
12-4-300-400-01	TAXES - DELINQUENT PROPERTY	37,500
12-4-300-400-02	TAXES - FEE IN LIEU	77,935
12-4-300-400-03	TAXES - INVENTORY REPLACE	7,500
12-4-300-400-04	TAXES - VEHICLE PROPERTY	216,288
	TOTAL COUNTY DEBT REVENUES	1,588,813

300 COUNTY DEBT EXPENDITURES		
12-5-300-585-01	LEASE PURCHASE	87,755
12-5-300-585-03	INTEREST - 1998A	118,000
12-5-300-585-04	PRINCIPLE - 2002	340,000
12-5-300-585-05	INTEREST - 2002	75,482
12-5-300-585-06	PRINCIPLE - 2005	525,000
12-5-300-585-07	INTEREST - 2005	119,063
12-5-300-585-10	PRINCIPLE - 2008B	132,145
12-5-300-585-11	INTEREST - 2008B	113,260
12-5-300-585-12	PRINCIPLE - 2009A	25,000
12-5-300-585-13	INTEREST - 2009A	53,108
	TOTAL COUNTY DEBT EXPENDITURES	1,588,813

KERSHAW COUNTY, SOUTH CAROLINA
 APPROVED BUDGET
 FISCAL YEAR 2009-2010

400 SEWER REVENUES

14-4-400-401-08	FEES - SEWER IMPACT	200,000
14-4-400-401-15	FEES - RETURNED CHECKS	750
14-4-400-407-05	REVENUE - MISCELLANEOUS	10,000
14-4-400-407-07	REVENUE - SEWER	838,087
14-4-400-420-01	TRANSFER FRM RESERVES	177,000
	TOTAL SEWER REVENUES	1,225,837

400 SEWER EXPENSES

14-5-400-500-00	FULL TIME	89,377
14-5-400-500-03	FICA TAXES	6,837
14-5-400-500-04	INSURANCE FRINGE	10,358
14-5-400-500-05	RETIREMENT FRINGE	8,393
14-5-400-500-06	WORKERS COMP	3,268
14-5-400-501-02	OFFICE SUPPLIES	3,500
14-5-400-501-03	POSTAGE	7,000
14-5-400-501-04	DUES AND PUBLICATIONS	2,500
14-5-400-502-01	UNIFORMS AND CLOTHING	1,600
14-5-400-503-03	EQUIPMENT - NONCAPITAL	16,800
14-5-400-503-04	BUILDING GROUNDS MAINT	8,000
14-5-400-503-32	PROGRAM FEES	30,200
14-5-400-504-04	TRAINING - ELECTIVE	2,500
14-5-400-505-00	UTILITIES	260,000
14-5-400-505-03	TELEPHONE - CELLULAR	2,500
14-5-400-506-00	CS CONTRACTED SERVICES	110,000
14-5-400-506-02	CS - HAULING	130,000
14-5-400-506-50	REPAIRS - SEWER LINE	140,000
14-5-400-506-51	REPAIRS - SEWER PLANT	20,000
14-5-400-509-00	SUPPL & MATER - PROGRAM	25,000
14-5-400-585-00	REVENUE BOND PAYMENT	148,004
14-5-400-599-99	EQUIPMENT - CAPITAL	200,000
	TOTAL SEWER EXPENSES	1,225,837