



**Kershaw County Planning and Zoning Commission
Regular Session Minutes
September 10, 2010
County Council Chambers, 515 Walnut Street
Camden, SC 29020**

Members in Attendance: Lewis Shaw, David Brown, Charles Cottingham, George Gibson, and Dan Matthews

Members Absent: Jetter Pittman, and Henry Walker

Staff in Attendance: Carolyn Hammond and John Newman

Call to Order

The Chairman, Lewis Shaw, called the meeting to order at 5:30 p.m.

Public Comment Period

There were no comments from the public.

Approval of Minutes

George Gibson motioned that the minutes of the August 13, 2012 regular meeting be approved as amended to state that David Brown was absent. Charles Cottingham seconded. All voted in favor.

Comprehensive Plan Five-Year Review

The Commission agreed that they would use the following criteria to prioritize capital projects listed in the Priority Investment Element:

Priority 1 - New public facilities, improvements, and/or projects required to meet State and Federal mandates.

Priority 2 - Repair, renovation, or replacement of obsolete or worn out facilities and equipment necessary to achieve efficient operation, maintain existing levels of service standards, and to eliminate public hazards.

Priority 3 - New and expanded facilities, improvements, and projects to promote economic development and to service new growth and development.

The capital projects were considered and prioritized as follows:

Priority 1 Capital Improvement Projects

- Correction Facility
The Commission recommends a facility condition assessment and space study for the Detention Center that includes an alternative analysis that will give County Council the information necessary to decide whether renovation, expansion, or a new facility is the most cost-effective alternative. \$40,000 should be dedicated toward commissioning the study.
- Bridge Replacement Program
Once the currently budgeted prioritization process is completed, a multiple-year capital improvement program for bridge replacement, repair, and new bridge construction should be implemented.

Priority 2 Capital Improvement Projects

- Fire Service
The Commission supports the transition to a full time paid fire service supplemented with a volunteer force and necessary corresponding facility upgrades over a ten-year planning horizon.

The Commission also supports the implementation of the apparatus replacement schedule as proposed.

- Sewer/ Wastewater Treatment Plant

The Commission supports the findings of the Kershaw County Sanitary Sewer Master Plan and recommends its implementation while maintaining flexibility in the implementation of specific projects to respond to actual growth and development demands as they unfold in the future.

- Courthouse

A facility condition, assessment, and space study is recommended for the courthouse that should include an alternative analysis that will give County Council the information necessary to decide whether renovation, expansion, or a new facility is the most cost-effective alternative. \$40,000 should be dedicated toward commissioning this study. This recommendation assumes that all of the repairs and upgrades necessary for the courthouse elevator are covered in the FY 2012-2013 Country budget.

Priority 3 Capital Improvement Projects

- Industrial Parks

The Planning and Zoning Commission supports the County Industrial Parks as essential to the economic development of the County. The Commission reserves specific recommendations pending the completion of the update to the economic development strategic plan that is currently being drafted.

- Library

The Commission recognizes the unique role our libraries perform towards the educational, economic development, and social benefit of the citizens of Kershaw County. They agree that upgrades and improvements in library facilities are needed and support the pursuit and consideration of all potential funding sources to implement such improvements.

- Recreation Facility

The Planning and Zoning Commission supports the continued development of recreational facilities for the benefit of Kershaw County citizens and supports the pursuit and consideration of all potential sources to fund these facilities.

- Solid Waste/Recycling

The Planning Commission supports the expansion of the County solid waste and recycling convenience centers over a ten-year planning horizon. They also support the purchase of roll off trucks to facilitate in-house hauling of materials from the convenience centers to the disposal and recycling facilities.

After prioritizing the capital projects in the Priority Investment Element, the Transportation Element was reviewed and preliminarily approved.

Before the next regular meeting, members will be sent a hard copy of the entire Five-Year Review to review in its entirety with the goal of giving preliminary approval on October 8.

John Newman has discussed the timetable with Vic Carpenter and the following is a tentative schedule:

October 8, 2012

Preliminary approval of all sections of the Comprehensive Plan Five-Year Review at the regular-scheduled Planning and Zoning Commission meeting. 5:30 p.m. in County Council Chambers.

October 9, 2012

The preliminarily approved Comprehensive Plan Five-Year Review posted on Kershaw County website. Public comment period begins.

October 15, 2012

The Planning Commission hosts a public presentation of the Comprehensive Plan Five-Year Review. County Council invited. 5:30 p.m. in County Council Chambers.

November 5, 2012

Public comment period ends prior to Planning Commission's final recommendations.

November 5, 2012

Planning Commission reviews public comment and makes resolution of final recommendations of the Comprehensive Plan Five-Year Review to County Council. 5:30 p.m. in County Council Chambers.

November 8, 2012

Planning Commission makes presentation of the Comprehensive Plan Five-Year Review to County Council at their work session. 5:30 p.m. in County Council Chambers.

November 13, 2012

County Council holds first reading of the Comprehensive Plan Five-Year Review. 5:30 p.m. in County Council Chambers.

November 27, 2012

County Council holds second reading of the Comprehensive Plan Five-Year Review. 5:30 p.m. in County Council Chambers.

December 11, 2012

County Council holds public hearing and third reading of the Comprehensive Plan Five-Year Review. 5:30 p.m. in County Council Chambers.

Other Items

John Newman reminded the group about the continuing education training that will be held on September 11, 2012.

Adjournment

At 6:55 p.m., the Chairman called for a motion to adjourn. The motion was made by David Brown, seconded by George Gibson, and voted in favor by all.

Respectfully submitted,

Carolyn B. Hammond

Carolyn B. Hammond
Secretary