



**Kershaw County Planning and Zoning Commission
Regular Session Minutes
August 13, 2012, 5:30 p.m.
County Council Chambers, 515 Walnut Street
Camden, SC 29020**

Members in Attendance: Lewis Shaw, Charles Cottingham, George Gibson, Dan Matthews, and Jetter Pittman

Members Absent: David Brown and Henry Walker

Staff in Attendance: Carolyn Hammond and John Newman

Call to Order

Chairman, Lewis Shaw, called the meeting to order at 5:30 p.m.

Public Comment Period

There were no comments from the public.

Approval of Minutes

Charles Cottingham motioned that the minutes of the July 9, 2012 regular meeting be approved, and Lewis Shaw seconded. Approval was unanimous.

Comprehensive Plan Five-Year Review

John Newman said items in the Priority Investment Element (PIE) were created from those items that had been recurring on the previous CIPs. After the list was created, department heads were asked to submit data on their capital requests. The amount and quality of the information on various capital needs was dependant upon the information received from the department heads.

Newman reviewed a list of available funding sources as required by the Planning Act amendment. The following changes will be made:

- The note under Local Option Sales Tax on page E-3 will be deleted.
- Under C-Funds, the average cost to pave one mile of dirt road will be added.
- A paragraph under Capital Improvement Program will be reworded.

Newman and the Commission went on to review and discuss each department's requested capital projects. The Commission felt an overall list of recommendations should be compiled in one section at the end of the document. Staff will work on that.

A discussion regarding the prioritization of the requests followed. No firm method or ranking was decided, although an assessment of the Correction Center and funding for industrial parks were felt to carry high priority. Decisions on prioritization will take place at the September 10th meeting. Because there will be much to cover at that meeting, those in attendance agreed to make plans to meet for more than the usual one-hour time period, if necessary. Staff will notify Henry Walker and David Brown.

Newman discussed the timetable for completing the Comprehensive Plan Review. It needs to be approved by County Council by the end of the year. Dates for public comment, public hearing, and Council approval will be firmed up during the September meeting.

Staff Report on County Council Actions Concerning the Planning Commission

An information sheet for vendors has been written by staff. The grace period ends on September 1st. Because the County Council wants the Sheriff's Department and Code Enforcement officers involved, two informational meetings have been held at the KCSO. Another is planned for August 14th.

Other Items

John Newman reminded those who have not completed their required 3-hour continuing education training that a session will be held on September 11th at 5:15 in Room 190.

Adjournment

At 6:50 p.m., the Chairman called for a motion to adjourn. The motion was made by George Gibson, seconded by Dan Matthews, and all voted in favor.

Respectfully submitted,

Carolyn B. Hammond

Carolyn B. Hammond
Secretary