



**Kershaw County Planning and Zoning Commission  
Regular Session Minutes, May 12, 2011, 5:30 p.m.  
Room 207, Kershaw County Government Center, 515 Walnut Street  
Camden, SC 29020**

Members in Attendance: Lewis Shaw, David Brown, Charles Cottingham, Karen Eckford, George Gibson, Dan Matthews, and Henry Walker

Staff in Attendance: Carolyn Hammond and John Newman

**Call to Order**

Chairman, Lewis Shaw, called the meeting to order at 5:27 p.m.

**Public Comment Period**

There were no comments from the public.

**Approval of Minutes**

David Brown motioned that the minutes of the March 14, 2011 regular meeting be approved. Dan Matthews seconded, and all voted in favor.

**Amendments to the Planning Commission Rules of Procedure**

Dan Matthews motioned, Karen Eckford seconded, and all voted in favor of amending the Planning Commission's Rules of Procedure to change plat approvals to comply with language in the ZLDR; to add ethics policies to include guidelines on conflict of interest and ex parte communication; and to make various minor changes to update the document.

**Staff Report on the Five-Year Review of the Comprehensive Plan**

John Newman discussed the upcoming five-year update to the Comprehensive Plan. The update will be a supplement to the current Plan. It will include two new elements - a priority investment element and an element on transportation. Demographic updates will be made as Census figures are released.

**Staff Report on County Council Actions Concerning the Planning Commission**

John Newman reported that Denise Bachmann's rezoning request did not pass for lack of a motion at Council's April 26, 2011 meeting. Mendel Cassady's rezoning request unanimously passed first reading on April 26<sup>th</sup> and second reading on May 10<sup>th</sup>.

**Potential Change of Regular Session Meeting Dates**

Several future County Council work sessions, as they are currently scheduled, will conflict with the Planning Commission's regular meeting date of the second Thursday of each month. If the new administrator continues Thursday work sessions, and if the Commission has to move to a different night, the Commission's regular meetings will change to the second Monday of each month. Because the Planning Commission's June meeting coincides with a Council work session, it will be held on Monday, June 13. The final decision to change the meeting date will not have to be made until closer to September.

**Adjournment**

At 6:15 p.m., the Chairman called for a motion to adjourn. The motion was made by Karen Eckford, seconded by Dan Matthews, and all voted in favor.

Respectfully submitted,

*Carolyn B. Hammond*

Carolyn B. Hammond  
Secretary