

**Kershaw County Planning and Zoning Commission  
Minutes - Regular Session  
December 9, 2010, 5:30 p.m.  
County Council Chambers, 515 Walnut Street  
Camden, SC 29020**

Members in Attendance: Lewis Shaw, David Brown, Charles Cottingham, Karen Eckford, George Gibson, and Richard Simmons

Members Absent: Dan Matthews

Staff in Attendance: Carolyn Hammond and John Newman

**Call to Order**

Chairman, Lewis Shaw, called the meeting to order at 5:30 p.m.

**Public Comment Period**

There were no comments from the public.

**Approval of Minutes**

Karen Eckford motioned that the minutes of the November 18, 2010 regular meeting be approved. George Gibson seconded, and all voted in favor.

**Draft Proposed Planning Commission Milestone Calendar for 2011**

John Newman reviewed a list of projects and events for the upcoming year, pointing out that the big project will be the 5-year update of the Comprehensive Plan. Lewis Shaw recommended inviting experts to hold mini educational sessions for the Commission in areas such as water quality, air quality, and transportation.

**FY 2011-2012 CIP**

John Newman presented a CIP development timetable. The sooner the CIP is finished, the more benefit it will be to County Council in preparing next year's budget.

CIP prioritization criteria was discussed at length with the everyone agreeing that first priority be given to new public facilities, improvements, and/or projects required to meet State and Federal mandates. Second priority is repair, renovation, or replacement of obsolete or worn out facilities and equipment necessary to achieve efficient operation, maintain existing levels of service standards, and to eliminate public hazards. Third priority is new and expanded facilities, improvements, and projects to promote economic development and to service new growth and development.

Given the current lack of funding, the Commission decided to first identify ten or so possible priority projects and then narrow the list to around five. After reviewing the summary table, the Commission selected seven departments whose projects they will rank according to priority category and discuss further at the January meeting. Departments selected were County Building Maintenance, Economic Development, Fire Service, Planning and Zoning, Public Works, Solid Waste, and Utilities/Sewer. Before the January meeting, each Commission member will assign projects to each of the three priorities.

**Other Items**

Lewis Shaw reported that he and Karen Eckford had a meeting with incoming County Council Chairman Gene Wise where they discussed how the Planning Commission fits into the operation of County government, the Comprehensive Plan, and the CIP. Mr. Shaw stated that Mr. Wise found the meeting helpful and saw the value of learning what the Commission does.

The Chairman announced that Richard Simmons will be deployed to Afghanistan in January and commended him for his leadership on the Commission. Mr. Simmons expressed the desire to return as a member of the Commission at the end of his 400-day deployment.

John Newman stated that County Council will consider appointments and/or reappointments to vacancies on boards and commissions including the Planning Commission, Board of Zoning Appeals, and the Economic Development Board after the first of the year.

**Adjournment**

At 6:40 p.m., Richard Simmons made the motion to adjourn. It was seconded by David Brown and all voted in favor.

Respectfully submitted,

***Carolyn B. Hammond***

Carolyn B. Hammond  
Secretary